	1 (Pages 1 to 4)
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SCHOOL BOARD OF BROWARD COUNTY	MS. SANDY LYONS, Budget Analyst IV, Chief Student Support Initiatives & Recovery Officer, Student Support Initiatives & Recovery Office
AUDIT COMMITTEE MEETING	INVITED GUESTS:
KC WRIGHT ADMINISTRATION CENTER BOARD ROOM 600 SE 3RD AVENUE FORT LAUDERDALE, FLORIDA	MR. SHAUN DAVIS, Partner, S. Davis & Associates, P.A. MS. ANNETTE LEWIS, S. Davis & Associates, P.A. MR. MATTHEW BLONDELL, Business Risk Consulting, RSM MR. CHRIS GUMS, Risk Advisory Services, RSM MS. KATHLEEN LANGAN, AECOM MS. ASHLEY CARPENTER, Atkins MR. TIM BASS, Court Reporter, United Reporting
THURSDAY, JUNE 2, 2022 11:03 A.M 2:10 P.M.	GUESTS: MR. PIERRE NORMIL, Trimerge Consulting
Court Reporter: Timothy R. Bass, Stenographic Reporter Bass Reporting Service, Inc. 633 SE 3rd Avenue, Suite 200 Fort Lauderdale, FL 33301	
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COMMITTEE MEMBERS IN ATTENDANCE: MR. ROBERT MAYERSOHN, CHAIR MR. ANDREW MEDVIN, VICE CHAIR MS. REBECCA DAHL MS. MARY FERTIG DR. NATHALIE LYNCH-WALSH MS. PHYLLIS SHAW MS. JACLYN STRAUSS OFFICE OF THE CHIEF AUDITOR STAFF: MR. JORIS JABOUIN, Chief Auditor MS. ALI ARCESE, Audit Director MS. ANN CONWAY, Manager, Internal Funds Audits MS. JENNIFER HARPALANI, Manager, Information Technology Audits MS. MEREDITH ARLOTTA, Manager, Internal Funds Audits MS. ELENA PRITYKINA, Auditor III MS. ELENA PRITYKINA, Auditor III MS. MICHELE MARQUARDT, Executive Secretary MS. WANDA RADCLIFF, Clerk Spec B Confidential DISTRICT STAFF: MS. JUDITH MARTE, Deputy Superintendent, Operations, Office of the Deputy Superintendent, Operations MR. ALAN STRAUSS, Chief Human Resources & Equity Officer, Office of the Chief Human Resources Officer MS. VEDA HUDGE, Task Assigned Chief Student Support Initiatives & Recovery Officer, Student Support Initiatives & Recovery Officer, Student Support Initiatives & Recovery Officer MR. SAM BAYS, Task Assigned Executive Director Capital Program, Office of Chief Facilities Construction Management MS. SAEMONE HOLLINGSWORTH, Executive Director, ESE & Support Services	Thereupon, the following proceedings were had: """ """ """ """ """ """ """

		1	Z (Pages 5 to 6
	Page 5		Page 7
1	Ms. Mary Fertig is in transit on her way to	1	yesterday all of our members have completed it.
2	the meeting.	2	One thing to keep in mind is the end of the
3	Ms. Itohan Ighodaro?	3	fiscal year and in July we'll need the members to
4	(No response.)	4	re-complete that again. My understanding is that
5	MR. JABOUIN: Dr. Nathalie Lynch-Walsh?	5	after it's taken the first time, the subsequent
6	DR. LYNCH-WALSH: Here.	6	trainings are much faster. We will send you an
7	MR. JABOUIN: Mr. Robert Mayersohn?	7	email over the summer with a reminder and with a
8	MR. MAYERSOHN: I'm here.	8	link again.
9	MR. JABOUIN: Mr. Andrew Medvin?	9	And then with respect to the Acknowledgment
10	MR. MEDVIN: Here.	10	for School Board Advisory Committee Member
11	MR. JABOUIN: Ms. Phyllis Shaw?	11	Responsibilities forms, we do have all of them.
12	MS. SHAW: Present.	12	We are pending Ms. Ighodaro's, who will attend
13	MR. JABOUIN: Ms. Jaclyn Strauss?	13	today, and, hopefully, she'll be able to have it
14	MS. STRAUSS: Present.	14	with her, but we have an extra form for her to
15	MR. JABOUIN: I am Joris Jabouin, the Chief	15	sign.
16	Auditor.	16	So we anticipate that both of those
17	MS. ARCESE: Ali Arcese, Audit Director.	17	requirements we'll be able to meet before
18	COURT REPORTER: Tim Bass, Court Reporter.	18	before year end.
19	MS. RADCLIFF: Wanda Radcliff, Office of the	19	-
20	Chief Auditor.	20	And then with respect to the audit committee timeframes, and we are aware that Mr. Mayersohn
21		21	•
22	MS. MARQUARDT: Michelle Marquardt, Office of	22	will depart at 11:30. Deputy Superintendent
23	the Chief Auditor.	23	Judith Marte will attend the meeting. She's on
24	MS. HARPALANI: Jennifer Harpalani, Office of	24	her way, but she does need to depart at 12:50.
25	the Chief Auditor.	25	We know that Ms. Strauss needs to step out for a
23	MS. CONWAY: Ann Conway, Office of the Chief	23	moment at noon.
	Page 6		Page 8
1	Auditor.	1	We currently have the required quorum at this
2	MR. MAYERSOHN: In the back?	2	time but we will go below quorum at any point if
3	MR. NORMIL: I am Pierre Normil from Trimerge	3	any of the members were to step out. So we'll
4	Consulting Group.	4	just keep that in mind.
5	MR. SEIFER: Eric Seifer, Office of the Chief	5	And that concludes the administrative
6	Auditor.	6	matters.
7	MR. MAYERSOHN: Okay. Do I have a motion to	7	Actually, I have one more comment. I
8	approve the agenda for the June 2nd, 2022 Audit	8	apologize. With respect to the questions on the
9	Committee Meeting?	9	Florida Volunteer Protection Act, I did provide
10	MS. SHAW: Phyllis Shaw, motion.	10	some documents from Deputy General Counsel Robert
11	MR. MAYERSOHN: Motioned by Ms. Shaw.	11	Vignola. He's not he's not in today. He did
12	MS. STRAUSS: Second.	12	provide me with a detailed breakdown of the Act.
13	MR. MAYERSOHN: Second by Ms. Strauss. Any	13	I attached that to the memorandum.
14	discussion?	14	During my discussions with him he did
15	(No response.)	15	indicate and he mentions this in his memorandum
16	MR. MAYERSOHN: Seeing none, all those in	16	that the Office of the General Counsel, they
17	favor signify by saying, aye.	17	don't typically take questions on the spot as
18	COMMITTEE MEMBERS: Aye.	18	they need to research them. So if there are any
19		19	
20	MR. MAYERSOHN: Anybody opposed?	20	similar questions with respect to the Act, he's
21	(No response.)	21	advised me to take note of them and provide that
22	MR. MAYERSOHN: The ayes have it.	22	to him. The last time I did that as well as
23	Chief Auditor Administrative Matters.	23	provide him the minutes to the meeting which
24	MR. JABOUIN: So with respect to the	24	formed the basis of his memorandum. So that's
25	district's annual training program for school	25	that was emailed to the audit committee with
23	board established advisory committees, as of	25	respect to those questions.

			3 (Pages 9 to 12
	Page 9		Page 11
1	And, Mr. Mayersohn, this concludes the Chief	1	today. Thank you.
2	Auditor's administrative matters.	2	MR. MAYERSOHN: Those are my comments.
3	MR. MAYERSOHN: Okay. Thank you.	3	Moving on, Ms how do you pronounce her name?
4	Are there any public speakers?	4	MR. JABOUIN: Ighodaro.
5	MR. JABOUIN: We will do one last check.	5	MR. MAYERSOHN: Ms. Ighodaro is not here yet
6	There are no public speakers.	6	so we can't welcome her until she gets here. So
7	MR. MAYERSOHN: Audit Committee Vice Chair	7	we'll just we'll just put that in abeyance.
8	comments?	8	DR. LYNCH-WALSH: Whose appointee is she?
9	You can make some, but I just want to remind	9	MR. MAYERSOHN: She is Ms. Leonardi's
10	everybody, again, you know, timeframe reminders.	10	appointee.
11	Our goal is to review the reports, make sure that	11	MR. JABOUIN: She replaces Mr. Sabin.
12	we have explicit focus on it, don't go off on	12	MR. MAYERSOHN: Do I have a, moving on,
13	tangents. Just one other thing, you know, just	13	motion to approve the April 28th Minutes of the
14	so we're not speaking over each other, for Mr.	14	Audit Committee Meeting.
15	Bass's record keeping, is that if we raise our	15	MS. STRAUSS: Motion.
.6	hands to be acknowledged, so this way we can all	16	MR. MAYERSOHN: Who made the motion?
.7	be heard and be recorded.	17	MS. STRAUSS: Jaclyn Strauss.
.8	The only other comment that I have is on	18	MR. MAYERSOHN: Ms. Strauss?
19	Policy 1.7. I think that is going before the	19	MS. SHAW: Phyllis Shaw, second.
20	board this month. So there may be a few changes	20	MR. MAYERSOHN: Phyllis Shaw seconded.
21	in it that may affect this committee. One of	21	Are there any further discussions?
22	them is being the term of the chair, and I think	22	(No response.)
23	the other one is also yes, Ms. Dahl.	23	MR. MAYERSOHN: Seeing none, all those in
4	MS. DAHL: It's going on the 14th.	24	favor signify by saying aye.
25	MR. MAYERSOHN: On the 14th; okay. So it may	25	COMMITTEE MEMBERS: Aye.
1	affect some of our decision making processes as	1	MR. MAYERSOHN: Anybody opposed?
2	well as I think the I mean, only I don't	2	(No response.)
3	know if it's going to change necessarily, but for	3	MR. MAYERSOHN: The ayes have it.
4	elected officials, the ethics and public records,	4	Approval of the Audit Committee Nominating
5	whatever it is, may be exempted. Somebody has	5	Committee.
6	already taken that, so do you have a question	6	The Nominating Committee is made up of?
7	Ms. Shaw?	7	MR. JABOUIN: The individuals would be Ms.
8	MS. SHAW: Could we have a draft sent to us	8	Phyllis Shaw, Mr. Anthony De Meo and Ms. Mary
9	prior to the 14th?	9	Fertig. This is the same nominating committee as
.0	MR. MAYERSOHN: Sure. I mean, why not? Can	10	the prior year.
.1	we, once the agenda is put up?	11	MR. MAYERSOHN: Is there any discussion?
2	MR. JABOUIN: Yes, a draft of Policy 1.7?	12	(No response.)
3	So I will once it's posted to the agenda I	13	MR. MAYERSOHN: Seeing none, do I have a
.4	will download it and forward it to the audit	14	motion to approve the Audit Committee Nominating
5	committee members.	15	Committee?
.6	I also want to take a moment to recognize	16	MR. MEDVIN: So moved.
.7	Deputy Superintendent Judith Marte who has joined	17	MS. STRAUSS: Second.
18	the meeting.	18	MR. MAYERSOHN: Motion by Mr. Medvin, second
	MRS. MARTE: Thank you, Mr. Jabouin, and I	19	by Ms. Strauss.
19		20	All those in favor signify by saying aye.
19	apologize for my tardiness. I'm in interviews		
19 20 21	apologize for my tardiness. I'm in interviews and they're running a few minutes late. So,	21	Committee members: Aye.
19 20 21 22	apologize for my tardiness. I'm in interviews and they're running a few minutes late. So, thank you.	21 22	Committee members: Aye. MR. MAYERSOHN: Anybody opposed?
19 20 21 22 23	apologize for my tardiness. I'm in interviews and they're running a few minutes late. So, thank you. MR. MAYERSOHN: And the committee's aware	21 22 23	Committee members: Aye. MR. MAYERSOHN: Anybody opposed? (No response.)
19 20 21 22 23 24 25	apologize for my tardiness. I'm in interviews and they're running a few minutes late. So, thank you.	21 22	Committee members: Aye. MR. MAYERSOHN: Anybody opposed?

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Proposed Audit Committee Meeting Dates/Times for Fiscal Year 2023.

MR. JABOUIN: Thank you. So taking into account the many comments from the April 28th audit committee meeting we were able to put an additional meeting in the first half of the year. So the new meeting would occur in September. In order to do this and provide spacing, in order to stage the meeting, we moved the previous October 6th audit committee meeting to October 13th in the document in your agenda and we moved up the previously August 25th meeting to August 4th. That provided a window to have a September meeting on September 8th. We did circle with different members and there were a few options as far as the August date which would have impacted the September date, but, ultimately, based on the feedback that's how the dates dropped in.

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MR. MAYERSOHN: Anybody have any questions on it?

MS. STRAUSS: Yes. Is that meeting still at 11 a.m.?

MR. JABOUIN: Yes, 11 a.m. I'm sorry. All the meetings would be at 11 a.m.

MS. STRAUSS: Okay. Thank you.

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Page 16

Lynch-Walsh, we were able to touch base at the last meeting. There are some key dates that are unmovable. So, for example, the November audit committee meeting date works with the compilation of CAFR, of the ACFR, excuse me. Then --

MRS. MARTE: The AFR is September.

MR. JABOUIN: What used to be called the CAFR is called the ACFR now, A-C-F-R. So we want the audit committee to approve --

MRS. MARTE: I thought you said AFR. The AFR is September. I apologize for interrupting you,

MR. JABOUIN: So, Ms. Shaw, so that date is a firm date. Then you have the holiday factor. Then the reports from the external auditor that we need to file, we need to have those ready in January, but we have to give them enough time for MSL to prepare those.

Also, district staff is just coming back from the holiday and the fact that the package needs to go out the week before, it's a very compressed timeframe to be able to get that all done. So moving it back and forth was discussed, but we really couldn't move it ahead of time and then have an impact on the other meetings that would

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MR. MAYERSOHN: Dr. Lynch-Walsh?

DR. LYNCH-WALSH: Okay. So there's no December meeting, which I'm guessing would be due to the holidays, and then the January meeting isn't until the 26th, and then there's no February meeting. So we have some huge gaps occurring in the middle. And that would be fine if the school board did absolutely nothing with itself in the holidays all the way through to the end of January, but there are a lot of things that get squeezed onto agendas right before the winter break and then they come back with a vengeance in January. So it seems like a huge gap between November and January. It would be fine if it were earlier in January, but then

MR. MAYERSOHN: Yes, Ms. Shaw.

January is so late.

there's no February meeting because, I guess,

MS. SHAW: My only question is surrounding the annual report. Will we be able to have the annual report in time for it to be presented? Because the goal is to present it at the December meeting?

MR. JABOUIN: Yes, so, Ms. Shaw, some of the points that you brought up, as well as Dr.

follow afterwards.

But overall, though, and I asked the committee members that were here in previous years, this whole schedule includes two additional meetings than the committee historically has had. So, you know, the adding of all the meetings, of more meetings, was done based on the request.

Now comes the timing as to when they can be done. Because, ultimately, we need to have information for the committee to review, and if the information is not ready, then there won't be much business for the committee to discuss.

MR. MAYERSOHN: So any other questions? MS. SHAW: My only comment is, not for this coming up year, but for future years, and I'm not sure where I'll be then, to have the meeting on a particular date, whether it's the third Thursday or whatever the -- I think it makes for better planning not just for you and the board but also for us. So -- because for right now we're kind of moving it around. But I also understand that there may be times when, if we even have, let's say, the third Thursday of every month, that it may move depending on whatever is going on with

	Page 17		Page 19
1	audits, the district or even outside audits from	1	Dr. Lynch-Walsh.
2	the from Tallahassee that may affect it. But	2	Welcome, Ms. Fertig.
3	just something to consider.	3	All those in favor signify by saying aye.
4	MR. JABOUIN: Thank you.	4	COMMITTEE MEMBERS: Aye.
5	MR. MAYERSOHN: Anybody else?	5	MR. MAYERSOHN: Anybody opposed?
6	(No response.)	6	(No response.)
7	MR. MAYERSOHN: All right. We don't need to	7	MR. MAYERSOHN: The ayes have it.
8	take any action on this?	8	Moving on to Item 12, Property and Inventory
9	MR. JABOUIN: Yes, we would like to have a	9	of Select Locations.
10	motion and a second and a vote, please.	10	MR. JABOUIN: Thank you. Agenda Item Number
11	MR. MAYERSOHN: So do I have motion? Yes?	11	
12		12	121 is a property and inventory audit that was
13	MS. SHAW: Phyllis Shaw, motion to approve.	13	done by 18 locations. This audit was performed
14	MR. MAYERSOHN: Phyllis Shaw made a motion.	14	by various members of the Office of the Chief
15	MS. STRAUSS: Second.	15	Auditor team. It was managed by Audit Director
16	MR. MAYERSOHN: Second by Ms. Strauss.	16	Ali Arcese, to my right.
	Any other additional comments?		If the committee would go to page 4 and 5 of
17	(No response.)	17	the report you'll see the different departments
18	MR. MAYERSOHN: Seeing none, all those in	18	that were reviewed. The team reviewed 961 items
19	favor signify by saying aye.	19	that had a historical cost of 2,713,218 across
20	COMMITTEE MEMBERS: Aye.	20	the various departments. It included several
21	MR. MAYERSOHN: Anybody opposed?	21	cabinet chiefs. We do have a threshold of one
22	(No response.)	22	percent for exceptions.
23	MR. MAYERSOHN: The ayes have it.	23	If you look across those departments,
24	All right. Moving on to Item Number 11.	24	obviously, there were no repeat exceptions as
25	MR. JABOUIN: Thank you. We're ahead of	25	there were no exceptions. We had two items that
	Page 18		Page 20
1	schedule.	1	were unaccounted for and then for \$1,400 and
2	MR. MAYERSOHN: I know.	2	then we had some items that were out of
2	MR. MAYERSOHN: I know. MR. JABOUIN: All right. So Agenda Item	2	then we had some items that were out of compliance, but below the threshold.
	MR. JABOUIN: All right. So Agenda Item		compliance, but below the threshold.
3	MR. JABOUIN: All right. So Agenda Item Number 11 is our Internal Funds Audits of 35	3	compliance, but below the threshold. MR. MAYERSOHN: That's it?
3	MR. JABOUIN: All right. So Agenda Item Number 11 is our Internal Funds Audits of 35 schools. This audit was performed by various	3 4	compliance, but below the threshold. MR. MAYERSOHN: That's it? MR. JABOUIN: That is it. I did want to
3 4 5	MR. JABOUIN: All right. So Agenda Item Number 11 is our Internal Funds Audits of 35 schools. This audit was performed by various members of the Office of the Chief Auditor team	3 4 5	compliance, but below the threshold. MR. MAYERSOHN: That's it? MR. JABOUIN: That is it. I did want to mention to the audit committee that inventory
3 4 5	MR. JABOUIN: All right. So Agenda Item Number 11 is our Internal Funds Audits of 35 schools. This audit was performed by various members of the Office of the Chief Auditor team and it was managed by Internal Funds Audit	3 4 5 6	compliance, but below the threshold. MR. MAYERSOHN: That's it? MR. JABOUIN: That is it. I did want to mention to the audit committee that inventory audits and the process is taken seriously at the
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1 focused now mostly on the payroll process improvement project. And over summer the inventory process improvement will continue on that work. I just wanted to mention that simply because I would like, obviously, everybody on the committee to know that it's important to look at everything holistically and across the processes. In this case I want to congratulate the people that did good, but also recognize that we know 1.0 historically from these audits that there are 11 some pockets of areas where we need improvement. 12 I just wanted to make that clear for the

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committee.

MR. MAYERSOHN: Are there any comments? MS. STRAUSS: Yeah, I do, through the Chair. Sorry. Go ahead.

MS. DAHL: Thank you. I just want to say, Mr. Jabouin, over the years with audits for inventory they have improved dramatically. And I credit Dr. Wanza with the system that she has set up with the schools for that.

It's very frustrating -- it's very nerve-wracking to have the audit committee come in for inventory, because it's very hard, you know, I had a school of 1,600 students and all

move it to 5,000, but we're analyzing what are the high value items? What are the things that can walk away? And those become -- I can't recall the term, is it a list of valuables, Ms. Arcese?

MS. ARCESE: So the state has a new definition and they're considered attractive items. So, prone to theft, something that is movable. So those are the things that we're looking towards possibly having a list of those items so that it's clear for anyone who has to do inventory, that they know exactly what's considered as far as trackable and what's not considered prone to theft or an attractive item.

MR. JABOUIN: And just to add to what Ms. Arcese is saying, we also want to analyze other property inventory that are below the 5,000 threshold that may have requirements. It could be a grant that requires us to do certain things with it. SMART Bond assets, for example, where we've reported certain things to the public. So you've got the state threshold, which is really, unfortunately, based on historical cost. So, Ms. Strauss, we have had items before that were back purchased in 1994. I recall there was an audit,

Page 22

the computers and everything else that go with it, to make sure where everything is. So, again, I want to acknowledge Dr. Wanza with her ability to get the schools in line with that. Thank you.

MR. JABOUIN: And thank you.

Just to add, since there were no exceptions I asked -- Dr. Wanza asked if and I just said she did not need to attend and that's the only reason why she's not here. But, yes, it's good to see that Dr. Wanza and her emphasis on internal controls have led to some improved results.

MR. MAYERSOHN: Ms. Strauss?

MS. STRAUSS: Yes, I just had a question. What is the average cost of -- because I see for SMART purchases the threshold is a thousand dollars and for other items it was \$5,000. So can you just share with me what is the average cost of a laptop, let's say?

MR. JABOUIN: Yeah, we -- we don't have that information here at the meeting. I want to mention two things, Ms. Strauss. Originally, the threshold of a thousand dollars was put into the state statute. Now, the state has increased that threshold from 1,000 to 5,000. Now, Ms. Arcese and I are strategizing. Of course we want to

Page 24

maybe about eight months ago, where there were some radios that were purchased in 1994 but the price that they were purchased, because that's how much they used to cost in 1994, and that historical number sticks. And so those make their way into the audit report. And so now that amount has gone up to 5,000, so you won't see those unless we think that those fall into the attractive items or they were purchased with funds that require us to do certain types of things.

So we want to go ahead and add to what the state is doing but it needs to make sense from a risk standpoint.

MS. STRAUSS: So I appreciate that. So for the attractive item list, will you all be presenting that and what will the threshold be for those items?

MR. JABOUIN: So we still would like to have the one percent threshold on there. Now, it comes like what's the population of what we're looking for? It should be what the state requirement is and what -- what -- what we have

As far as the attractive items I anticipate

	D 0F		D 05
	Page 25		Page 27
1	that they're going to be a lot of technology	1	now?
2	items. Things that we think that somebody would	2	MR. MAYERSOHN: Right now. So Mr. Medvin is
3	want to take and sell and so forth.	3	
4	So there is going to have to be some judgment	4	DR. LYNCH-WALSH: Taking over.
5	on that front because, you know, some things	5	MR. MAYERSOHN: Mr. Medvin is taking over.
6	that may differ amongst people, but valuable	6	As they say, I'm done.
7	items, you know, laptops are going to be on	7	(Mr. Mayersohn exited proceedings.)
8	there.	8	DR. LYNCH-WALSH: Okay. So 274.05 speaks to
9	MS. STRAUSS: Right.	9	surplus property but 274.06 has an alternative
10	MR. JABOUIN: You know, devices like iPads	10	procedure where if property is without commercial
11	and so forth, I mean, those are below 5,000 and	11	value it may be donated, destroyed or abandoned.
.2	1,000 but they fall into the attractive items	12	Does the district actually do that?
.3	category.	13	MS. ARCESE: I would not be able to answer
.4	MS. STRAUSS: Okay. Thank you.	14	that question as far as what the district does
.5	MR. MAYERSOHN: Ms. Shaw or Dr. Lynch-Walsh?	15	with the assets once it makes it to B-Stock. I
6	DR. LYNCH-WALSH: Thank you. Okay. So on	16	think they do have a process in place and there
.7	page 4 and 5, are any of these items fully	17	are different so, for example, the district
8	depreciated?	18	has a surplus vendor that will pick up, we can
.9	MS. ARCESE: When you say which items, of	19	surplus technology equipment, and so they will
0	the 900 and	20	take care of that surplus items. But as far as
1	DR. LYNCH-WALSH: Right. How much of these	21	the process and who does what once it gets to
2	are fully because when we get all the detail	22	B-Stock, we would have to have the Procurement &
:3	then we can see that. I can't tell from a	23	Warehousing Services Department provide us an
4	summary.	24	explanation; if that's what's being requested.
25	Let's say the business support center, you	25	DR. LYNCH-WALSH: Okay. I'm less concerned
	Page 26		Page 28
1	audited 177 items, were they and I'm going	1	about technology than maybe a food service line
2	somewhere, bear with me, we're going to connect	2	that looks like it's from 1957 that's sitting in
3	some dots here.		
4		3	B-Stock and when does it ever go somewhere.
	MS. ARCESE: I do not have what the fully	4	Let's say nobody wants to buy these things, what
5	depreciated there is depreciation that's done,		Let's say nobody wants to buy these things, what happens to them? Do they sit in B-Stock and is
		4	Let's say nobody wants to buy these things, what
6	depreciated there is depreciation that's done,	4	Let's say nobody wants to buy these things, what happens to them? Do they sit in B-Stock and is
6 7	depreciated there is depreciation that's done, but that is not part of this report and I do not	4 5 6	Let's say nobody wants to buy these things, what happens to them? Do they sit in B-Stock and is B-Stock the only place they would sit? Or if you
6 7 8	depreciated there is depreciation that's done, but that is not part of this report and I do not have available to give you right now. That's	4 5 6 7	Let's say nobody wants to buy these things, what happens to them? Do they sit in B-Stock and is B-Stock the only place they would sit? Or if you have, let's say, a warehouse, because the
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6 7 7 8 8 9 9 1.0 1.1 1.1 1.2 2 1.3 1.4 1.5 1.6 6 1.7 7 1.8 8 1.9 9 2.0 1.1 1.2 2.2	depreciated there is depreciation that's done, but that is not part of this report and I do not have available to give you right now. That's something that I could follow up with if you'd like. DR. LYNCH-WALSH: Well, basically well, we'll take a general approach. So there may or may not be items on these lists that are eligible for being surplused? MS. ARCESE: Yes. DR. LYNCH-WALSH: Okay. We just don't know right now. Okay. So on page 7 it lists State Statute 274.05. So surplus property, we have things that go I visited B-Stock. There are things in there older than I am. MS. ARCESE: Yes. MR. MAYERSOHN: Wait, before, I have to	4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21	Let's say nobody wants to buy these things, what happens to them? Do they sit in B-Stock and is B-Stock the only place they would sit? Or if you have, let's say, a warehouse, because the district is at a minimum 285,000 square feet above the requirements for administrative facliities, so it sort of begs the question, are we warehousing is this like hoarders extreme where we have stuff that is fully depreciated throughout the district that is sitting because there is no clear-cut vehicle for getting rid of things that are just trash? Because the idea is they can only be auctioned or donated. But they can be destroyed. And if we were to go to these warehouses, like the Twin Lakes Warehouse & Transportation Hub is 265,000 square feet, and then there are others
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has nothing necessarily to do with internal controls or inventory, but it speaks to the next steps and the door got opened by leaving me these lovely state statutes. 274.06 is when you can destroy stuff. So the question I'm raising, before we scare people about their schools, we have to get this administrative space under control. Does the district have tons of square footage and is paying money every year to store stuff like they're in a hoarders episode where we are paying to store junk? That is the question I'm trying to get answered.

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MR. JABOUIN: All right. So two points to mention with what Dr. Lynch-Walsh stated. We have, what's in process right now, an audit that is looking at the warehouse. So some of the points that are of interest to you as to whether or not the assets were disposed appropriately is part of that work.

There are some business questions that will occur when we present that audit which is not what the audit function would do. We'll make sure that the appropriate persons can answer business decisions that are made on that end. But we will look to make sure that a proper audit Page 31

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MR. JABOUIN: I've answered the audit questions. If Ms. Marte chooses to answer an item that's not in scope, then that's her choice.

MRS. MARTE: Through the Chair?

So I've heard your concerns, Dr. Lynch-Walsh. There is a process in place and items are surplused. As to the examples you gave around, I don't know if there's a stove in there from 1957 and I don't know that you know that either, because --

DR. LYNCH-WALSH: I said it looks like. But I have been to B-Stock.

MRS. MARTE: I don't know that. So we do have a surplus process, but, as in my other experiences in other school districts, there are oftentimes items that do not necessarily have a value and sometimes we're faced with the situation where hauling it away has a cost.

We own this space. The space is finite. And I absolutely agree that we shouldn't be storing stuff that has no value. But oftentimes it's also difficult to get somebody to take it away.

The other thing we need to look at is federal statutes around disposing of assets that were bought with federal dollars differ, and, quite

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is done on the proper sale and disposal of district assets.

DR. LYNCH-WALSH: Yeah, but we have Ms. Marte here, and she is, if I'm not mistaken, the Deputy Superintendent of Operations. So I also have a question about Policy 3202.

MR. JABOUIN: You're going beyond the scope of the audit.

DR. LYNCH-WALSH: But she's literally sitting here and part of why you do audits is to undercover issues and we have uncovered a potential issue.

There is a policy called Disposal of Surplus And/Or Obsolete Property, which doesn't actually have the word destroy in here, so really I'm trying to figure out, if things go to B-Stock or land or stay in other places because there's a misunderstanding as to what you're allowed to do with them. The state statute is clear, but this policy doesn't seem to allow or have a process by which you simply dispose, as in throw in the garbage. If nobody wants it, it has no commercial value, you can't donate it, sell it, give it away, trick somebody into taking it, what do you do?

frankly, trump state statutes as it relates to anything bought with federal dollars, which would

be the case with food service equipment.

So I heard your concerns. I am working with Ms. Coker, as you know. Today marks my eighth week back with the district and my first eight weeks as the Deputy Superintendent of Operations. But I absolutely hear your concerns and will look into them further.

MR. JABOUIN: I just want to add, from an audit standpoint, we will look to see adherence to the policies and procedures regarding surplus assets. And then we also will take a look to see if they're effectively designed, as well, not just the way that they are written, to see if there are issues with the existing policy. So that's part of what will be the standard scope. But there will be things that are organizational decisions that others will have to respond to and we'll invite them to the meeting when that report is presented.

DR. LYNCH-WALSH: I get all that. My concern is, of course, that we are spending -- this audit committee is also supposed to look at whether the audit function is effective. And continuing to

have to audit things that have no value and haven't had value for some time is not an effective use of their time, of this -- of your office's time. And if we go and look at your policy, that is the role of this group among others. So I get that you -- I'm not debating with you. Thank you.

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MR. JABOUIN: No problem.
DR. LYNCH-WALSH: Thank you.
MR. JABOUIN: You're welcome.

DR. LYNCH-WALSH: So I know you've only been back, but, surely, I can't be the first person to ask if we are, you know, essentially, extreme hoarders where there isn't an analysis, a cost benefit analysis that is done on a regular basis to determine what it would cost to get rid of things.

The district tends to not be the most proactive, but, again, there is 285,000 square feet over in administrative space and I know that I have seen things at locations that just sit there and sometimes the problem over COVID was that they couldn't get it into B-Stock, that's why some stuff was sitting there, but from a global strategic planning standpoint, it seems

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is talking about, the federal aspect of it in terms of how you replace costs? So which -- same as your asset management program, because that's basically really what this is at the end of the day. Because if you're looking at items in terms of how many years, and the life, and so on and so forth, then there should be something that's showing replacement cost, the number of years, et cetera, et cetera. Is that going to be incorporated as part of the updating the policy?

MR. JABOUIN: We can look at that in strategizing it. Much of it, Ms. Shaw, was meant towards the proper disposal and security of assets that have moved over. But also there -- to our knowledge as we've started this work, there have been some concerns expressed to us as far as the pickups and the deliveries and assets that are -- I know that I ran into a principal who mentioned that they were having issues with getting the pickups of some stale items that are there. So it's worth us looking into a lot of aspects of it though.

MS. SHAW: Right. And I'm not necessarily talking about the actual physical disposal of it because that's a district thing, that's outside

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like this is something that ought to be getting done where there is an analysis to determine the marketability of the things that have been surplused.

My issue isn't with the surplus process, it's with what happens once something is surplused and whether 274.06, the alternative procedure that allows you to donate, destroy or abandon property is being adhered to. Because there does seem to be a gap in the board's policy, which has not been updated since I was 18 years old in 1987, Policy 3202 does not mention destroying or abandoning property. It does mention 274.06.

So I just want to make sure we're not missing opportunities to downsize administrative space by getting rid of things that have no value. And I get that sometimes it may cost to get rid of them, but you only know that if you analyze it.

MS. SHAW: I was waiting. I've been waiting. So every time inventory comes up, in my small accounting brain 101 I scream because inventory is not this. But I understand what we're doing. So you talk about doing a policy, updating the policy. Are you taking into consideration fiscal sustainability, which will include what Ms. Marte

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the realm of here, I'm just talking about in terms of incorporating a policy that's going to look at each asset, that replacement cost, et cetera, et cetera, that's incorporated as part of your current policy, which is outside of inventory. Inventory in itself to me is we're replacing a part and we need six of those parts we keep on hand and replace it. Asset management, on other hand, is a totally different thing.

MR. JABOUIN: So as Dr. Lynch-Walsh indicated some of these policies are old. The district under the Office of the Chief of Staff is updating all their policies. I'm going to take note of that to talk to the person responsible for Policy 3320 to have them take into account replacement cost. I just don't think that a standard audit would include that type of a business analysis. But I think it's obviously worthy that the district does that.

MS. SHAW: Thank you.

MR. MEDVIN: Ms. Fertig?

MS. FERTIG: Yeah, I think this is a worthy topic but I think we're off the topic of the audit in front of us. And what would probably be

Page 39 Page 37 1 better if we were going to have this conversation Lynch-Walsh? 2 2 is to be prepared for it with a presentation. DR. LYNCH-WALSH: Well, are we talking about Ms. Marte, I can't even believe you've been the policy I referenced; 3202. here eight weeks and you have not solved all MS. STRAUSS: Yes, I'm sorry. 5 these problems. DR. LYNCH-WALSH: Okay. Because 3320 I think MRS. MARTE: I'm working on it. might be M/WBE, which is a whole other thing. MS. FERTIG: So I -- I -- I would just say I MS. STRAUSS: Okay. Sorry about that. think it's a good topic -- oh, thank you so much. MR. JABOUIN: The number again, Dr. I think it's a great topic to talk about and Lynch-Walsh? 10 something that really needs to be talked about, DR. LYNCH-WALSH: 3202, the disposal of 11 11 but if we could do it in the context of an surplus and/or obsolete property. 12 12 organized presentation on that topic as opposed MR. JABOUIN: Thank you. 13 13 to this audit which is not going to get us where DR. LYNCH-WALSH: And since you raised the 14 14 we need to go. asset management system, that's supposed to be 15 15 MR. MEDVIN: Ms. Strauss? Maximo, so if the presentation could include 16 16 MS. STRAUSS: Yes, can I make a motion to where the district is in implementing Maximo, 17 please have a formal presentation on this topic because Maximo, I've lost track of how many years 18 18 it's been, but they've -- that was supposed to be presented to us, specifically, for 33-20? I 19 understand that, as the chief auditor expressed, a three-year initiative, the implementation of 20 this is more of a business decision rather than 20 that and that's supposed to be the asset 21 21 an audit decision, but evaluate the business management system. 22 22 decision in reference to potentially including it MR. MEDVIN: Ms. Shaw? 23 23 into future audits and/or updating the policy in MS. SHAW: So I think prior -- before we can 24 24 regards to this. I just think what it comes down have this presentation I think there's some 25 25 to is a cost benefit analysis and whether you background work that needs to be done inhouse Page 38 Page 40 1 1 need to do it or potentially approach it with before, and that may -- I'm an accountant and I your federal purchased assets, your state work for a local government and before all of purchased assets, and then county purchased that can be done it's going to take months before assets. Potentially that may be an approach. a presentation can be done. So I just want to make a formal motion that I would rather that whatever is going to the we request that to move forward on this. 6 board provide that information to us and at that MS. FERTIG: Second. point down the road, whether it's three, six 8 MR. MEDVIN: Okay. months, then we can decide how we want a MR. JABOUIN: I want to make sure I have the presentation. 10 10 wording correctly. It's a formal -- actually, I think at this point if we ask for a 11 11 before that I do want to mention that before presentation we may get something that may not be 12 12 Policy 3320 gets presented to the board there is comprehensive enough or analysis may not be done. 13 13 a workshop that would be done for the policy This is just my take on it. 14 14 update. But the wording that I wrote down is, a DR. LYNCH-WALSH: What's going to the board 15 15 formal presentation on Policy 3320 which includes then? There's going to be a workshop on --16 the evaluation of business decisions, cost 16 MS. STRAUSS: This procedure. 17 17 benefit analysis and replacement cost. That's DR. LYNCH-WALSH: On Policy 3202? 18 18 the wording I wrote down. MS. SHAW: No. 19 19 MS. STRAUSS: Yes, and consider it at the DR. LYNCH-WALSH: Okay. So what is it that 20 20 federal, state and county level if it has to be a you're suggesting we wait on, Phyllis? 21 21 three-tiered approach. MR. JABOUIN: Just to mention that there is a 22 22 MS. SHAW: No, I'm sorry. policy update project, and as part of the policy 23 23 DR. LYNCH-WALSH: Well, can we first get the update there will be a school board workshop 24 24 policy number straight? before every policy goes up. 25 25 MR. JABOUIN: What's a the policy number, Dr. DR. LYNCH-WALSH: Ah, but hold on. This is a

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policy. But what's happening with that policy review and those workshops is things are going to the board, and this came up yesterday, so like TAC, the Technology Advisory Committee, did not have input before it went to the board, and they found out -- people are finding out, advisory committees are finding out that a policy related to them is getting in front of the board without them having provided any input.

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So I -- I hear you, and I don't disagree, but if we don't have sort of a where are we in the process before it goes to the board, we're gonna have the board doing their first workshop on a policy that we've had no input on.

MS. SHAW: I just don't want to ask the district to do undue, unnecessary work at this point or -- I want them to do comprehensive work and give us the data versus trying to get something done just to appease us. I would rather --

DR. LYNCH-WALSH: But they have until, there's August, September, it's not going to be -- because we're done; aren't we? This is our last --

MS. STRAUSS: I mean, at the end of the day,

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So it's -- it's skipping one of the steps that it used to take to go through a review process.

So I don't know what the timeline is or if this -- when is this workshop supposed to take place? And does this policy have to be on that workshop or can it be on a later workshop?

MS. FERTIG: Well, I think what he was saying is it's not scheduled. They're going to revise the policy. So as part of revising that policy they're probably going to come up with a presentation anyways, which, in the course of it can be shared with us and we can have our input before it goes to the board and kind of everything works together.

MS. STRAUSS: So it's not included, Nathalie, to my understanding, so we just made a motion to have it included in a future workshop; correct?

DR. LYNCH-WALSH: Okay. But just to be clear on the timeline --

MR. MEDVIN: One at a time, please.

Thank you.

Ms. Marte? 23 MRS. MARTE: Thank you. Through the Chair,

this particular policy is not on any board

workshop schedule. The cadence that the policies

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the longer we wait, the more money we waste. Period. Done. So --

MR. MEDVIN: Ms. Fertig?

MS. FERTIG: I think all of this can work together, because the policy's being reviewed. I'd kind of like to see -- I don't -- I wasn't necessarily thinking in terms of next month for a workshop, but in conjunction with the process of reviewing this policy. And also getting us a comprehensive view of the different levels, on federal and state, as Ms. Strauss said, I think that works together. If we could have that presentation before the board workshop, and while the policy -- so we have some input as to the revision of the policy, that's great if that works out. But I don't know that -- I don't know that we have to do this next month. I think we can do it on a timeframe that Ms. Marte is -- so and it works with the audit that you're doing. So --

DR. LYNCH-WALSH: And I just want to add to that. I believe one of the policies being looked at would give the board chair the discretion to skip another policy development step where they can just decide that the policy is good to go.

come to the board, the policy staff, the staff who are involved with that policy, have some say. And under Operations I've got literally hundreds and hundreds of policies. So I'm working with Mr. Moquin's team to say, Finance is going to bring here, and Procurement is going to bring here, and HR is going to bring here, and trying to get across my reporting lines a little bit of work instead of killing one part of my org unit buried in policies all summer.

I absolutely am happy to bring forth a presentation on the topic that I was asked to bring it on, how we surplus, how it should happen, the work that we are pairing with Ms. Arcese to do around the controls around inventory. And I am absolutely not saying that we need to do a better job on stuff hanging around warehouses. Acknowledged. I absolutely agree that -- and if you saw my house there's no hoarding going on in my house even though my husband would love there to be because I think -well, anyways, it doesn't matter what I think about clutter.

So, to that end, summer is a very heavy lift for me as it relates to getting a budget adopted

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by the district. I actually wrote next to September 8th, be prepared to do that presentation. So if it is the will of this body that that presentation happen and if the vote is favorable I am absolutely ready to do that. I would respectfully ask that the expectation be set that it be September 8th.

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As it relates to asset management, I think there is some linkage that needs to happen here. Because in an ad hoc type of way the board is taking actions to manage assets. They have a white fleet replacement schedule. They have a technology replacement schedule. They have developed a commitment to a bus replacement schedule. And I, as I sit here now, haven't put the pieces together to bring that into a unified presentation, but I heard that when you spoke. So I absolutely think that asset management -that there is an opportunity to get input from you all about how that all should come together. And I agree it should come here first before I do the workshop because I do value your input, you're seasoned professionals in this space, and I would be interested in hearing your feedback.

in the middle of this audit, rather than just say, okay, we did the audit and we found all this

So what's the solution to that? The solution is, I think we all agree that there needs to be a policy and directive on how to move it out. And if we had that information then we can go ahead and be most efficient and get that done. That's all I'm saying.

MR. MEDVIN: Well, if Ms. Marte is going to prepare this presentation for us on September 8th, I think it makes us much more able to come up with an intelligent decision.

MS. FERTIG: I agree. So can we just transmit --

MR. MEDVIN: So to keep us on schedule I would like a motion to transmit this --

MS. SHAW: No, no, no, we already have a motion on the table.

DR. LYNCH-WALSH: We're discussing.
MS. SHAW: She had a motion except we're in discussion, so either --

MR. MEDVIN: I'm not sure -- at this point, if Ms. Marte gives us a report the motion has no purpose.

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MR. JABOUIN: If I may add to it, Mr. Medvin and the committee, as I mentioned, Ms. Arcese has an ongoing warehouse audit. I actually think it's worthy of letting that happen, because I think it's worthy of doing something like that after the report is presented. Obviously, you can choose to get it ahead of time but then

you'll have the audits and they'll be, there may

be findings.

to get better.

MS. STRAUSS: Thank you.

MS. STRAUSS: Right, but my only concern with that, with all due respect, is it does not sound like there is a policy or directive on how to get rid of stuff. So she's doing this audit and she's going to find a bunch of stuff that's like, you know, potentially from 1950 and she's going to count it, account for it, and nothing's going to be done with it. So nothing's really getting solved; right? So those audit findings, it would be nice to be able to say, as a result of your audit, this is what was found and this is the policy to move forward to improve; right? We're

So that's what I think that there is a great opportunity to -- to marry the two, since you're

only looking for solutions. We're only looking

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MS. SHAW: No, the motion is still good. We have to vote it up or down.

MR. MEDVIN: Or withdraw it.

DR. LYNCH-WALSH: I have a question.

MR. MEDVIN: Yes.

DR. LYNCH-WALSH: Just to get clarity, when will your audit be complete?

MR. JABOUIN: We won't be telling you the timing because we have to do our review process. But it is in process right now.

It's difficult to ever estimate the timing of an audit anyway. It depends on the findings and the management responses.

DR. LYNCH-WALSH: Okay. But if we're trying to coordinate and we're not trying to work in silos, if we're trying to have a presentation --

MR. JABOUIN: But Ms. Arcese has indicated that September 8th would probably be sufficient.

DR. LYNCH-WALSH: I am speaking. I believe I have the floor. Why do you keep insisting on doing this?

MR. JABOUIN: You do have the floor. I'm sorry to interrupt you.

But an audit has to go through the process. DR. LYNCH-WALSH: I was still talking.

			13 (Pages 49 to 52)
	Page 49		Page 51
1	Mr. Medvin, help me out.	1	MR. JABOUIN: Ms. Marte has a comment for me
2	MR. MEDVIN: Ms. Arcese, do you anticipate	2	on the motion.
3	the audit will be ready by September 8th?	3	MR. MEDVIN: Ms. Marte?
4	MS. ARCESE: I can't give a date right now	4	MRS. MARTE: So, if I may, the
5	because there's a lot of process that has to go	5	differentiation between assets is federal and
6	through as far as getting responses and ensuring	6	state. Because the bundle of money with the
7	that they're addressing the findings and there	7	state and the county is actually one pot.
8	are findings and making sure that at the end of	8	MS. STRAUSS: Okay. Fair.
9	day we have a very comprehensive corrective	9	MRS. MARTE: So if I might offer, it's
10	action going forward so that we do have a fix	10	federal and state, please.
11	instead of it being just a quick let me get a	11	MS. STRAUSS: Fair. Thank you.
12	response in. I mean, that's really what my goal	12	MR. JABOUIN: Adjust it accordingly to say
13	is, to ensure that it gets fixed.	13	federal and state.
14	So to say that it could be done by September,	14	MS. STRAUSS: And can you, please, adjust it
15	right now, I can't say that right now.	15	to add that there will be collaboration between
16	MR. MEDVIN: Ms. Marte?	16	the two departments? Therefore, we can prevent
17	MRS. MARTE: Ms. Arcese and I are in	17	anybody working in silos.
18	agreement that it's important that she look at my	18	MS. SHAW: I'm accepting the friendly
19	presentation before it come here to make sure	19	amendment. Who seconded it?
20	there's proper alignment. And she also mentioned	20	DR. LYNCH-WALSH: I seconded. I'll second.
21	that it is quite likely part of the response to	21	MS. SHAW: I'm sorry, Mr. Medvin, I don't
22	her ultimate audit. So I think we can be	22	mean to run the meeting for you.
23	effective, get the valuable input we need from	23	MR. MEDVIN: Any other comments?
24	you before the audit's done, because I think that	24	(No response.)
25	has some value, too, as to what our responses are	25	MR. MEDVIN: All in favor signify by saying
	Page 50		Page 52
1		1	
1 2	and what our path forward is, because you all may	1 2	aye.
	and what our path forward is, because you all may have insight that, in spite of the fact that I've		aye. COMMITTEE MEMBERS: Aye.
2	and what our path forward is, because you all may have insight that, in spite of the fact that I've done this a long time, none of us know	2	aye. COMMITTEE MEMBERS: Aye. MR. MEDVIN: Opposed?
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report on the Secure The Next Generation Referendum. This audit was performed in accordance to the Office of the Chief Auditor audited plan. I engaged the outside firm of S. Davis & Associates to perform this audit on the referendum and it covered the first two years of the referendum which were fiscal years 2019 and 2020 and 2020 and 2021. So we're currently in the third year of the current referendum, which is fiscal year 21-22.

Now, the primary purpose of this audit was to determine if the district utilized and ran the referendum in accordance with the language that was approved by the voters. S. Davis did include a copy of the ballot as Exhibit 1. And you can see in their response that based on their procedures, the results of their tests indicate that the district expended SNG funds for 2019 and 2020 -- 2019-2020 and 2020 through '21 in accordance with the purpose of the enhanced funding and programs approved by the voters on August 28th of 2018. The district was in compliance with the different buckets for teachers and school staff compensation, safety and essential programs.

I'd appreciate it.

MR. MEDVIN: So noted.

DR. LYNCH-WALSH: Thank you.

MR. JABOUIN: And I apologize, Dr.

Lynch-Walsh.

MR. MEDVIN: Now we can see you.

MR. DAVIS: Good afternoon members of the committee, Audit Committee of the School Board of Provend County and staff of the district

Broward County and staff of the district.

I am Shaun Davis, managing partner of S. Davis & Associates, CPAs and consultants located here in Broward County.

We were engaged -- this is our second time coming before you for this particular item, which is the independent auditor's report on the performance audit for the Broward County Public School Secure the Next Generation Referendum for the period beginning July 1st 2019 through June 30th, 2021.

We can go through the report again if you'd like. We can highlight what we did. We were here and you asked us to expand some of the columns that we had. There was a question about work papers and we can discuss that as well. But we can go in as much depth or just answer

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So this audit report was distributed to the school board members on Monday, April 18th, prior to their discussion of the referendum on Tuesday, April 19th. It was included and discussed at the April 28th audit committee meeting.

S. Davis took note on the audit committee member's comments and they have updated the report that is as Agenda Item Number 13.

We do have here to go over the report and to respond to any of the committee's questions from the firm of S. Davis is the managing partner, Shaun Davis and the audit manager, Annette Lewis.

Mr. Davis?

MR. DAVIS: Good afternoon.

DR. LYNCH-WALSH: Mr. Medvin?

MR. MEDVIN: Yes.

DR. LYNCH-WALSH: Is there any reason, given the scarcity of bodies, instead of us having to turn, that they could join us at the table? There's plenty of room.

MR. JABOUIN: Thank you. That's a very good idea.

DR. LYNCH-WALSH: And then, secondly, if I could, when I have the floor, if you could control the Chief Auditor from taking it from me,

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questions depending on the chair and the audit committee members.

MR. MEDVIN: Well, Mr. Davis, can you point out the actual changes that you made?

MR. DAVIS: Absolutely. I'm going to have Annette and also join. Annette, I should also introduce. Annette is my senior manager from S. Davis & Associates and has worked on this engagement and other engagements through the district for probably the last 15, 20 years.

MS. DAHL: You're aging her.

MR. DAVIS: And she's got the battle scars, as well.

MS. DAHL: I'm glad to see it's not like this (indicating).

MS. LEWIS: The cast is off now.

MR. DAVIS: Okay. As we go through, if you look at the executive summary, on page 2 of the executive summary we have expanded that table that is there. You will also see, back in the actual page 10 of the document you'll see that that was expanded as well. And I'm going to ask Annette to just go through the detail of it.

But this was a performance audit that we performed for the two years. We have an

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executive summary. We have the actual audit report attached. Our scope of services, which I would refer you to on page 3, are the items that any auditor would do. It's a scope, what we do, it's limited to that, to those items that are there. I won't bore you with going through the scope, itself, but if there are any additional requests, as we had at the last audit committee, we're happy to perform those, and we did do that as well.

So, Annette?

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MS. LEWIS: Good afternoon. Annette Lewis. S. Davis & Associates. On the -- within the executive summary, which is page 2 and then page 10 which relates to tab 6, the table that's here, we went ahead and expanded it to include in item number 2 with the carryover to give you a breakdown. Because when you do the budgeted to actual, it doesn't quite -- there's some variance. So we just clarified what it was and that's in the table on the bottom of that 2 and 10. And then we also added exhibit 2, which is on pages 16 and 17, which was requested, a breakdown of the expenditures by category and bargaining unit. And on page 16 and 17 we also

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in the resolution, did you review the board's resolution? You mentioned them passing it.

MS. LEWIS: We did review the resolution. However we were just to gain an understanding of the associated goal that's related to the SNG referendum.

DR. LYNCH-WALSH: Okay. So the resolution stipulated that there would be reports on-line. So Task 1 did not include verifying that, per the resolution, they were doing what they said they were doing?

MS. LEWIS: Correct. It was just to gain an understanding, not to test anything else in terms of presentations on the website regarding any other reports.

DR. LYNCH-WALSH: Okay. So then for Task 2 on the actual ballot language, which we have here -- and the issue isn't that anyone's going to begrudge bus drivers or food service workers, but when you read the ballot language it says, strictly speaking, to enhance funding for school resource officers, including individual charter schools with more than 900, hire district school security stuff, increase compensation to recruit and retrain highly qualified teachers, and fund

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added or expanded our exhibit 3 to add the bargaining units to the schedule.

So that's essentially what we did based on the requests from the last meeting for a breakdown of information within the charts or the presentation in the report itself.

So if you want us to go specifically through those updates, we can.

MR. MEDVIN: Does anyone have any specific questions on this?

DR. LYNCH-WALSH: Yes.

MR. MEDVIN: Dr. Lynch-Walsh.

DR. LYNCH-WALSH: Okay. So let me just double-check. I think we, on Task 1, verifying the reports were on the website as stipulated in the resolution, did -- did Task 1 -- I think we may have had this discussion, but just to reiterate, because we have tasks that were done -- let me get to Task 1.

MR. JABOUIN: Page 4.

DR. LYNCH-WALSH: Gain an understanding of referendum and the associated goals.

The board then passed a resolution, and this sort of ties into Task Number 2. The Task 1, verify reports were on the website as stipulated

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other essential instruction-related expenses preserving important programs in the district schools for a period of four years. And that was the plan.

Then the board passed the resolution that essentially then clarified what they meant by that, which was mental health workers and then that's where they got specific about all of these other positions beyond teaching or safety and security.

So the categories that you have here are teaching and school staff compensation, but you have on -- under Task 2, teachers and school staff compensation, safety, and then essential programs.

So is it your understanding that the school staff was part of essential programs? And, if so, because it's lumped on to teachers, which is consistent with the resolution, but not necessarily with the ballot language; if you get my drift.

MS. FERTIG: Can I just comment on that? How do you not -- I'm just asking. You don't feel that mental health, food service and delivering kids to school have -- I mean --

DR. LYNCH-WALSH: I'm going -- this is strictly the task and the language.

MS. FERTIG: I know. I'm looking at other essential instruction-related expenses. Because for many children they're not going to get to school --

DR. LYNCH-WALSH: I'm not debating any of that.

MS. FERTIG: Okay. I'm wondering what your point is because I'm missing it.

DR. LYNCH-WALSH: The audit was, review official ballot language. This is where words matter. So I'm debating whether there should have been a finding that maybe they didn't strictly adhere to it, but we can move on.

Okay. So those -- then moving on to -- I had a question that I sent in, please clarify or explain the purpose of Task Number 5 and how does it differ from Task Number 6? Were these transactions from the report -- I sent in these questions ahead of this meeting. I sent them in on May 12th. I didn't get an answer.

So please clarify or explain the purpose of Task Number 5, how does it differ from Task Number 6? And were these transactions from the

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the transaction encompassed, and testing each of the components to see if it meets the referendum requirements, i.e., if it was a salary item, what position, and we ended up getting employee information, which, of course, we don't disclose. But as you test each of them, depending on the time period, because, for example, you could be a math teacher in 2020 and then you could be an English teacher in 2021. So we looked at the person and the title that they held and if that title or that job classification was eligible for SNG funds.

DR. LYNCH-WALSH: But you didn't look at whether it fulfilled what was negotiated by the different bargaining units?

MS. LEWIS: We did, too. By the time we ended up selecting a sample and based on the results of the sample item we tested those persons and where they belong, which was also to determine whether their income aligns by funding that particular transaction with SNG money.

DR. LYNCH-WALSH: So you're saying you did verify whether, let's say you're a math teacher and the first year you were supposed to get a certain percent of your base salary, that that

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reports referred to in the resolution?

MS. LEWIS: Task 5 was just the act of reviewing the expenditures -- selecting -- gathering the information for the transactions for expenditures, reviewing it with staff to make sure that we understood what was in the transaction itself, then drawing examples from those transactions.

MR. DAVIS: And preparing the actual testing. So Task 5 is actually selecting a random sample and Task Number 6 is planning to test those particular items within the sample. And we actually did the actual testing under 6.

DR. LYNCH-WALSH: Okay. So Task 5 was getting the samples, then testing was 6. Okay. That's one reason I was wondering.

And then you tested them against the MOUs that were agreed upon to make sure that the individuals -- what was the actual test in Task 6?

MS. LEWIS: The test, and it's laid out in the verbiage supporting it, reviewing it, its relation, what it was expended for, the type of expense, i.e. if it was properly categorized in the funds, who it affected, just basically what Page 64

particular person because they fell into this -because the MOUs are very specific.

MS. LEWIS: Right. We did not go that deep into drilling down to an individual and their scale and what they were entitled to. We used the MOUs to determine which categories of employees or which jobs were entitled to be funded by SNG moneys.

DR. LYNCH-WALSH: So you were looking for something like if -- if you got somebody that got money, you made sure that they fell into one of those categories. So let's say if Mr. Jabouin's name popped up and he got a supplement, he didn't fall into one of those categories, and that would have been a finding?

MS. LEWIS: Correct.

DR. LYNCH-WALSH: But in terms of whether everybody got, per the MOUs that were negotiated, that was beyond what you tested for?

MS. LEWIS: That would have been outside simply because it would be another layer of testing, which was outside.

MR. DAVIS: And the actual scope of services gives the detail of what that testing is. We don't have that testing. That was outside of the

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consistent.

scope of what we had to do.

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DR. LYNCH-WALSH: I hear you. Part of my issue with this audit, in fact, probably my biggest questions are coming from the scope as it was designed, not with what you actually did.

But I was a little confused on what was actually tested. So now I'm clear on that, actually.

And then I have questions -- I don't know if people have questions on a specific task, but I do have questions on the expanded information when we get there, which would be exhibit 2.

Is it me again?

MR. MEDVIN: Go ahead.

DR. LYNCH-WALSH: Okay. And just to finish up with my list here, you mentioned work papers. I sent evidence -- to my understanding between state statute and policy they would no longer be exempt. We haven't received them. So I'm not sure what the debate is. But just so you know, they were requested. And because, by definition, this group wouldn't get an audit that was incomplete, and because work papers are no longer exempt once an audit is complete, by those definitions they would have been no longer

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or firm or her or his employee incident to or in the course of professional services to a client, except those reports submitted by a CPA or a firm to a client, except for records which are part of the client's records, shall be and remain the property of the certified public accountant or firm in the absence of an expressed agreement between the CPA, certified public accountant, or firm and the client to the contrary. That's Florida Statutes. Then you have, and you talked about 119 and I think you referenced that as well. As it relates to the American Institute of CPAs, which regulates all of the CPAs within the State of Florida, that language is also

I bring that to you as a former chair of the Board of Accountancy, which regulates the CPAs within the State of Florida for eight years.

We actually look at these kind of items and this is -- this has been going on for some time, not only within the State of Florida but throughout the country as well.

So these are the guidance that a CPA that is independent of any entity should be following.

DR. LYNCH-WALSH: Unless you agree otherwise.

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exempt. I'm not sure if the plan is to turn them over, but they are now public record.

MR. DAVIS: I can talk to that if you'd like. So we are an independent CPA firm, a CPA consulting firm. We are not employees of the district nor are we employees of Mr. Jabouin's office, which is the Chief Auditor. So we are a separate independent entity that's regulated by not only the American Institute of CPAs but the Florida Institute of CPAs and the Auditor General within the State of Florida. So I believe you referenced to Chapter 119 within the statutes. There is also a chapter 473.318 that references to the ownership of work papers and specifically accountants and audit work papers for public accountancy. And it reads, and I can -- it's real quick, so if you don't mind, I'll just read it.

MR. MEDVIN: Uh-huh.

MR. DAVIS: Ownership of Work Papers, 473.318, Regulation of Professions and Occupations, Chapter 473, Public Accountancy Section 318, Ownership of Work Papers. All statements, records, schedules, work papers and memorandum made by a certified public accountant So there's nothing prohibiting the work papers from becoming part of what you agree to have be the clients documents. But you haven't agreed to

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that, so if you had then this would be a different conversation.

Okay. So I'm fine with that. I don't want to hold everybody up. Especially since your answer on Task Number 5 and 6 kind of clarified where the limitations -- where the scope ended.

Okay. So exhibit 2, so the three categories were basically teachers, safety and mental health. But putting all of the bargaining units under education there are positions -- and we know that because a board member also requested information, so we have some positions that are FOPE that belong, and possibly some others, that belong under either safety or mental health.

Because what I was trying to do is get numbers so that you can confirm that if the ideas was X percent was for this category then we have something that adds up to the total that can be picked and tied back to the percentage. But there are positions within this education category that are actually positions like -where they got supplements, armed safe school

		1	16 (Pages 09 to 72)
	Page 69		Page 71
1	officer, and they seem to have gotten supplements	1	enhance funding for school resource officers,
2	in the first year, in fiscal year '20 but not in	2	comma, including individual charter schools with
3	'21. I guess the question is, why? Was it	3	more than 900 students. I mean
4	because there weren't kids in school? Campus	4	MRS. MARTE: So I will I will go back and
5	monitor is under FOPE 4, that's a safety	5	check, but I believe that I'm going to have
6	position. So the top, yes, it ties to this	6	the year wrong, but we had an enhancement to our
7	schedule in terms of all of the bargaining units,	7	contracts with the municipalities and the county
8	but when we were breaking it down by category we	8	for an incremental increase in what we were
9	still don't know, every everyone isn't in	9	paying the SROs. I will verify. That may be
10	their proper category. We know that BTU EP is	10	part of the 10.8 million.
11	teachers and then if we looked at BTU ESPs from	11	The preponderance of the 10.8 million
12	my other lists that I have, but there are	12	supports campus monitors in elementary schools.
13	positions that are not where they kind of ought	13	DR. LYNCH-WALSH: And when you say
14	to be, so it's hard to tie, pick and tie.	14	"supports", did it add campus monitors or
15	And can you explain, under safety, what are	15	MRS. MARTE: It added nearly 500 of them.
16	the positions under support? There is 6.9	16	DR. LYNCH-WALSH: Okay. So that's the 388 on
17	million, what are those positions in exhibit 2?	17	yesterday's handout.
18	MR. DAVIS: So these the source of the	18	MRS. MARTE: On what?
19	document here was prepared was given to us and	19	DR. LYNCH-WALSH: Well, I'm going off of the
20	we looked at it and picked and tied from the	20	district's own document.
21	finance department. Judith, would you like to	21	It says 388 campus monitors; armed school
22	talk about this at all?	22	safety officers, 29; building security, 4;
23	MS. LEWIS: I apologize, we did not walk with	23	clerical support, 14; security specialists, 82.
24	that detail document, but there is support for	24	And when I asked yesterday they said that these
25	what's in that \$6.9 million. And we can get back	25	were all referendum funded positions. So
	Page 70		Page 72
1	to the office and present it and forward the	1	MRS. MARTE: Yes, I prepared that; yes.
2	information to Mr. Jabouin.	2	DR. LYNCH-WALSH: Okay. So it's right.
3	DR. LYNCH-WALSH: Okay. Because so then	3	Okay. So one yeah, if you have a detailed
4	there's a column for fringe benefits and one of	4	breakdown of what that word "support" means. And
5	the differences between what was prepared for the	5	then why would fringe benefits be almost, you
6	board member and this audit, is this only had	6	know, the support is 6.9, the fringe benefits are
7	supplements, what came to the board member. And	7	4.2 million. Maybe I'm not understanding what
8	it didn't have salaries or fringes. Because the	8	goes into fringe benefits?
9	follow-up question was, where are the funds for	9	MS. DAHL: A lot.
10	the SROs? So I'm a looking for clarity on what	10	DR. LYNCH-WALSH: Not that much. 16 percent
11	does support mean; is that the SRO number?	11	versus, that's more like 60.
12	MRS. MARTE: No.	12	Okay. So SROs, even though the ballot says
13	DR. LYNCH-WALSH: No? So where are the SROs	13	SROs, it's not in here. Okay. That would
14	in this?	14	explain
15	MRS. MARTE: Through the Chair?	15	MRS. MARTE: Point of clarification?
16	MR. MEDVIN: Yes.	16	MR. MEDVIN: Ms. Marte?
17	MRS. MARTE: The SROs are paid for out of the	17	MRS. MARTE: I said I would go back and
18	state categorical general funds and they're not	18	check, but I believe the incremental increase in
19	part of the referendum.	19	the contracts is included here.
20	DR. LYNCH-WALSH: So to enhance funding so	20	DR. LYNCH-WALSH: Okay. So that would be
21	on the ballot it says, to enhance funding for	21	under support?
22	school resource officers.	22	MRS. MARTE: Again, I need to go verify.
23	MRS. MARTE: That's for the charter schools.	23	DR. LYNCH-WALSH: Okay. All right.
24	So the charter school SROs are under safety.	24	Incremental increase.
25	DR. LYNCH-WALSH: Well, okay. It says to	25	Okay. So what would be under state so we

Page 73 Page 75 know that the FOPE positions are up above when funded out of general fund. 2 DR. LYNCH-WALSH: And did those seven exist they should be under safety. MRS. MARTE: No. 3 before the referendum? DR. LYNCH-WALSH: They're under education. MRS. MARTE: I don't have the answer, and, MRS. MARTE: Clarification, please, through 5 quite frankly, don't know what it has to do with 6 the Chair? this document, whether they existed or not. DR. LYNCH-WALSH: I'm just trying to clarify. Part of educating our students I believe back to Ms. Fertig's point is staff to feed them in MS. FERTIG: Okay. I'm trying to understand 9 the cafeterias, custodians to clean the school what it is you're going after. 10 10 building, and existing school safety staff that DR. LYNCH-WALSH: Clarity. 11 11 MS. FERTIG: It doesn't say in here that it's were in place before the referendum who got a two 12 12 percent referendum supplement. Those are all the only, they have -- all the money for each of 13 13 listed under the education of our students. these things is going to come from this 14 DR. LYNCH-WALSH: Okay. That probably should 14 referendum; does it? 15 15 DR. LYNCH-WALSH: What? have been clarified. 16 16 So then what you're telling me is the MS. FERTIG: I mean, I'm trying to figure out 17 17 additional campus monitors, the 388 campus what your point is. 18 18 monitors are part of this support number? That's DR. LYNCH-WALSH: I'm trying to get clarity. 19 19 the only other logical place they could be, If one document says that you have these two and 20 because if they -- or are you adding -- you just 20 they were funded, then where is it here? 21 21 said existing campus monitors that got MS. FERTIG: Okay. But we have this document 22 22 in front us. Are you working off of other supplements, which does tie to this supplement 23 23 handout, so then the additional, all of these documents? 24 24 additional 540 positions then, if you're saying DR. LYNCH-WALSH: Yes, I tend to work off of 25 the ones that were added, not preexisting that 25 more than one because I'm trying to mesh them. Page 74 Page 76 1 1 So on this audit or if you follow me under got --MRS. MARTE: The added ones are under safety. safety --DR. LYNCH-WALSH: Okay. So then the biggest MS. FERTIG: I just would like to say, number here is 6.9, so what you're saying is that maybe -- I would just hope that we're all working they should be in this 6.9 when -off the same documents and if someone has others MRS. MARTE: I'm not seeing 6.9. I don't can they be provided to us? Because I am -know what you're pointing at. okay. MR. JABOUIN: I'm pointing to exhibit 2 in DR. LYNCH-WALSH: Mary, you were at the same the audit has a line, it's the biggest line, meeting I was at yesterday. 10 10 maybe they're under instructional support. MS. FERTIG: I was at that meeting yesterday, 11 MRS. MARTE: I see it. I was looking at 11 but it doesn't occur to me that when we're doing 12 12 an audit that's in front of us we're going to 2021. I apologize. 13 13 DR. LYNCH-WALSH: I mean, it's the same issue bring in information from anyplace else that 14 14 both years. I'm just looking for clarity, we've been in the last, you know --15 15 because there's no, and this is not on the DR. LYNCH-WALSH: Okay. Well, can we start 16 auditors, because they're providing us a set of 16 with a breakdown, which the auditors have agreed 17 17 numbers, this was provided yesterday. There's to a breakdown of what those numbers, under 18 18 been a one-page from the district, we got the safety, and then my follow-up question would be 19 19 supplemental numbers and no narrative to explain same question under mental health. If there was 20 20 that this breakdown was preexisting versus additional detail that you guys have, if you 21 21 referendum. So then if this is referendum, are could forward it and then that would provide, if 22 22 the -- were there area security managers? I'm just sticking to the audit and not looking at 23 23 Because if my memory serves me -all the other documents that tie to the same 24 24 MRS. MARTE: There are nine area security referendum spending, that would provide some 25 25 managers funded with the referendum and seven clarity in terms of, for both years, what

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positions are under here so that I know what these numbers tie back to.

MR. MEDVIN: Ms. Shaw?

MS. SHAW: I want to go home. Oh, I'm sorry. DR. LYNCH-WALSH: You said that out loud.

MS. SHAW: Never mind.

Are there any other questions because I would like to move this?

MS. FERTIG: I agree.

MS. SHAW: Motion to transmit?

MS. DAHL: No, wait, I have one question.

It's a simple one.

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Through the Chair to Ms. Marte because I believe you're the one that can answer it. On page 10 it shows percentage used, 83 percent for the first year, 92 percent for the second year and then surplus.

So what's happening with the surplus money? Are you able to go back and add other people? Because I'm sure we're not sending it back to anybody.

MRS. MARTE: So through the Chair? So, absolutely, we're not sending it back. We have a commitment that we have made that says in the existing referendum at least 72 percent will be

talk about that. But it would require action of the board. At this point I'm anxious to see what happens going forward because this may be an opportunity to create a runway to continue to support important programs.

And I'd like to, if I may, leave it at that. MS. DAHL: Okay. Thank you very much. I figured you had a plan, but I just wanted to hear it.

Thank you.

MR. MEDVIN: Has this been transmitted to the board?

MR. JABOUIN: No, it was not. It would need to be transmitted today. And with that happening we will be able to get that into the June audit committee meeting -- board meeting. Excuse me.

MS. SHAW: Motion to transmit. Phyllis Shaw.

MR. MEDVIN: Second?

MS. FERTIG: Second. Mary Fertig.

DR. LYNCH-WALSH: I just want to make sure that the request for the additional detail, that those additional details are also transmitted with this audit.

MR. JABOUIN: That's not part of the motion and I don't recommend that because there is a

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spent for item -- one of the referendums, then up to 20 and up to 8. So thank you for a little bit of opportunity to offer some clarification.

We appropriated all of these funds to the appropriate buckets and the auditors have verified that. But because of the pandemic we had significant vacancies and it made absolutely no sense to fill security vacancies while we were home. It would have been a dereliction of our responsibility to the taxpayers to use their money correctly, to have people that weren't already on board sitting at home being on-boarded. So that money rolls forward. It is in a signed fund balance as required by law, meaning that it is earmarked for those buckets in the referendum. In order to allocate that we would need to go back to the school board and get direction. We have not done that as of yet. The carryforward that we project for the current year will be much, much smaller. The preponderance of this carryforward is in the area of school safety because of the delay in getting the program ramped up and getting all those 400 people hired.

So we, obviously, will come back at the appropriate time when the next audit comes to good amount of detail. That information can be forwarded to me for further forwarding to the committee.

DR. LYNCH-WALSH: Would you prefer the board members ask you for it when it comes before them as opposed to just transmitting it? Why would you not? Because I would imagine they would have the same question and would ask, what's in this support number? What are these numbers based on?

MR. JABOUIN: So your colleagues, they passed a certain motion and I'm just commenting on that.

DR. LYNCH-WALSH: We're discussing. We can make an amendment to add the requested additional detail. Because there was a schedule that they just didn't bring today that would explain these numbers that are in the exhibit.

MR. DAVIS: Can I give a little clarity, please?

MR. MEDVIN: Yes.

MR. DAVIS: Okay. So you have the report, itself. And you have the supplemental schedules. That's additional detail which certainly we can provide, we can get that information and provide it to the chief auditor and send it to you, but there is no change to this report here. It is an

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item that's of detail that we will give to you, but it doesn't change the report itself.

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DR. LYNCH-WALSH: No, no, I understand. I'm trying to get it, what you're going to send, provided, transmitted with this report as supplemental information.

MS. FERTIG: In the interest of getting this to the June board meeting could we just go ahead and transmit it and if the supplemental comes in, each one of us has a board member that we, hopefully, communicate with, we can send it to them. But that allows this process to begin on transmitting this to the board, which, I mean, we've had it, now we've been holding onto it since, whenever, April, and it's June, so --

MS. SHAW: My motion stands.

MR. MEDVIN: Okay. All in favor please signify by saying aye.

COMMITTEE MEMBERS: Aye.

MR. MEDVIN: Opposed?

DR. LYNCH-WALSH: No.

MR. MEDVIN: Motion carries.

DR. LYNCH-WALSH: Just 'cause I can.

MS. DAHL: And thank you for doing a good job on this.

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and the others are in various stages of completion. Three of them are open and those will continue to get the same diligent follow-up as they typically do.

So I do have here RSM Director, Matthew Blondell and RSM Senior, Christopher Gums here, as well as AECOM's owner representative Kathleen Langan and Ashley Carpenter from Atkins and Mr. Sam Bays to answer any of the committee's questions. But I'd like to go ahead and give it to RSM to start the discussion.

MR. BLONDELL: Thank you, Mr. Jabouin. With that introduction I think we can go straight into the completed project analysis that begins on page 4 of the report.

We sampled five completed projects that were either listed as closed and completed or in the process of financial closeout to perform some analysis that we bifurcated between financial performance and schedule performance. Pages 4, 5, 6 and 7 summarize the key takeaways from our analysis of those five sample projects and laid out by financial performance takeaways as well as schedule performance takeaways then Appendix A, which starts on, I believe, page 26 of the report

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MR. DAVIS: Thank you.

MR. JABOUIN: All right. Mr. Chair?

MR. MEDVIN: How many do we have here? MR. JABOUIN: We do have the individuals from

RSM. They can sit --

MR. MEDVIN: Sit over here so we can see you better.

MR. JABOUIN: -- next to Mr. Bass.

Okay. Agenda Item Number 14 is the periodic RSM internal audits of the SMART program, the program manager and the owner's representative.

So this is in line with the strategy that I've created with RSM on audits of the various areas and they're based on the requirements of the request for proposal, the district's policies and procedures and follow-up from previous audit findings as well as comments from the committee members.

This quarter's report does not have any new observations, but there is a completed project analysis that was performed and I'll ask RSM to describe it shortly. But also there was follow-up on the prior audit observations. And you can see from reading the report that of those seven prior findings one of them is now closed

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has detailed project analysis for each of the individual five sampled projects. I will touch on that a bit later, but I just did want to make that note before we started.

So on page 4, we'll start with the financial performance, what we did was we obtained the original -- original budgets for each of the sampled projects as well as any revised budgets and then performed a budget to actual analysis to identify where deviations from the original budget or revised budgets, what was the driving force behind those.

We also looked at contract documents, change orders to understand, you know, what the changes would have resulted from or what they were -what they were the result of and how much those impacted the financial performance.

So we've broken it out by design and construction on the financial performance piece. So on the bottom of page 4 we talk about design. Three of the five sampled projects were, the design fees were based on a percentage of construction cost. So as the construction budgets, which we talk about in a later section, were -- all had seen increases as the bids came

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in, there was also corresponding increase to the designer's fees for those. The design budget overall within the program included some contingency allowances. And for two of the three where the design changes, the design increases for the contracts, the contingencies were actually sufficient to cover those increases and so the overall design budget for that project was not exceeded because the contingencies were in place even though the actual design contracts had increased in some cases fairly substantially.

For one of the three projects that was based on this type of arrangement the contingency was smaller than it was noted for the other two and so it did not cover it and so that one did see an increase overall on the design cost or design

Moving on to page 5 on the construction section, like I mentioned before -- I believe we might have a question.

MR. MEDVIN: Phyllis?

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MS. SHAW: Yeah. Whose contingency was it; was it the owner's contingency or the consultant's contingency?

MR. BLONDELL: It was a contingency, the

MR. MEDVIN: Thank you.

MS. FERTIG: Can I ask them a follow-up

question? Are you finished?

MS. SHAW: Go ahead.

MS. FERTIG: I understood and I read in here, I think, as the designer fees increased, the

construction management fees increased?

MR. BLONDELL: Right. So there was a -within the budget line items there is an item called construction management fees, but it's

really related to the program management fees for

Heery, Atkins, AECOM and other small

13 miscellaneous items. And, yes, with the -- there 14

were increases noted in that line item for the 15 budgets, likely attributable to the increase in 16

time for each of the projects and the program as

MS. FERTIG: But as a general rule as the designer fees increase the program manager fees increase.

MR. BLONDELL: I wouldn't necessarily say that.

MS. FERTIG: Well, that's what I'm trying to clarify here.

are allocated to each project by capital

programs, is my understanding, and that is an

allocation that they do each year and it may --

there would likely be an increase to program

MR. BLONDELL: So the program management fees

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management fees if a project is extended in timeline, but not necessarily based on cost. MS. FERTIG: Okay. Thank you. MS. SHAW: Okay. Number one, we just lost

quorum. MS. DAHL: No, I'm just going to the bathroom.

MS. SHAW: Number two --

MR. JABOUIN: Discussions can still continue no votes can occur. Thank you.

MS. SHAW: Number two, back to her question and your response, if it was a project that was bid, there was an RFP, an RFQ on that specific project, regardless of the extension of time, there shouldn't be any increase. Unless you're using CCNA, in-house CCNA, there should have been no increase on the project management. That

should have been part of the, when you bid the project you should have projected that there's going to be an increase in salary, whatever the

case may be, over that contract.

district's contingency built into the overall budget in the program. They anticipated, from my

understanding, that there would be increases based on the original budgets. I think it was

well-known that those were likely to be exceeded once bids came in. And so understanding that there were contingencies added to the district's

budgets to cover those anticipated increases.

MS. SHAW: Do you know if a change order was required to use those contingencies? Because normally with owner's contingencies you have to go back to the owner for approval.

MR. BLONDELL: I'm not specifically sure if there were additional approvals for those.

MS. CARPENTER: Through the Chair? Ashley Carpenter with Atkins.

I just wanted to add that for those design amendments, if the designer was hired as part of an RFQ, a Request for Qualification, then any amendment to their contract, it does go back to the board for any increases. So regardless of whether we have contingencies built into the budget or not, it still has to go back to the board for approval prior to issuing any amendment to them.

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So why would there be an increase? MR. BLONDELL: We might be talking about different things. So there was -- there's the increase to the design contract. Based on the terminology in their contract the designer's was based on a percentage of construction cost. It was originally -- obviously, when it's going through the design phase when the project is in the design phase the construction cost isn't determined yet because project the hasn't been

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Where I believe we were speaking of is the program management fees which would be PMOR and the CPCM fees is the major component of what is called construction management fees in e-Builder, but it's really representative of those PMOR and CPCM fees.

MR. MEDVIN: Dr. Lynch-Walsh? DR. LYNCH-WALSH: Yes, thank you, Mr. Medvin.

So just to clarify and take us through the history of this, you're looking at the cost increasing from the 2014 through 2017 original budgets as opposed to what they were when they went to the board. So we still have projects --

the projects are not trued up in the DEFP until

most of that, and Ashley can correct me if I'm wrong, has to do with truing up the budgets.

So understand that there are projects still out there that haven't come to the board that are on the books, so to speak, and don't have the rest of the budget allocated to it. So when they go to the board, there's often an increase to architect's fees and everything else because the amounts that they agreed to when they signed the contract were never going to be the actual project budget.

So this is not -- this is not necessarily inflation. This is still stemming from the roofing and HVAC and the 2014 estimates never being increased until the project, itself, goes to the board for approval. Just as a point of clarification.

MS. FERTIG: Just a comment as I'm reading through each of these. Just before this goes to board, is it possible to insert a chart with these numbers which might make it more readable? Particularly when you get to -- I mean, you have them in the text, you read through them, but I think a chart would make it a lot easier to --

MR. JABOUIN: Through the Chair? Ms. Fertig,

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they go to the board for award. So when you have projects that were pushed out the door, and there was a period of time where the design market was flooded, but they were -- the designers, the architects, were secured under the 2014 budget. Then in a lot of cases so were the CMARs. So then you get to the point where now we've finally designed the thing, and, oopsy, we he have the

based on the needs assessment, 8 to \$10 per square foot for roofing. So the increases are coming from having to go to the board to true up the budget. And when that happened the designers were under the impression they had a 2 million or

project, which is mostly roofing and HVAC was

\$3 million project, which is now an \$8 million project, and that would generate an increase in fees across the board. Because up until the point it goes to the board, which I have raised concerns with repeatedly, that the budget reflect

reality and what is known about that budget, everybody's still operating as though this \$3 million project is what the project will actually

So I'm not surprised that they're finding, and here it says, on average, 79 percent, because if you wouldn't mind going to page number, that would probably be helpful with that.

MR. MEDVIN: Which one are you referring to? MR. JABOUIN: Which page are you on?

MS. FERTIG: Oh, I'm on this first section.

That's what we're on; right? 4, 5, 6, 7.

MS. SHAW: 4, 5, 6.

MS. FERTIG: So just what I was thinking was, when we get to -- is number of days in particular. I feel like a chart would be helpful in summarizing that.

MR. JABOUIN: Sure. Have you gotten to the back yet, by any chance?

MS. SHAW: We did before.

MS. FERTIG: With which thing; with this topic?

MR. JABOUIN: Yes, with the RSM report. MS. FERTIG: Can you give me a page number? MR. JABOUIN: For example, on page -- where the appendix is. One moment. It's after page 20

MR. BLONDELL: 26.

MR. JABOUIN: After page 26, please. MS. FERTIG: Unfortunately, these didn't come

off numbered. Maybe yours did. I printed it

one-sided only. Sorry.

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to?

MS. SHAW: I think it's much easier to insert the chart in this verbiage versus trying to dig it out of the appendix. That's -- something small and much easier. Because the information is in the appendix, so you can read it, but just to go along with the verbiage on the pages 4, 5, 6 and 7, just something simple.

MR. JABOUIN: Yes, thank you Ms. Shaw. And Ms. Fertig.

MS. FERTIG: And my page 26, I don't have it, I'm sorry. But I just -- I just, as you're reading this it would flow better.

MR. BLONDELL: We can absolutely include a chart.

MS. FERTIG: So I don't know where we are, but I see that you have your hand up.

DR. LYNCH-WALSH: Well, as long as we're adding things, because I like when we explain why we're seeing what we're seeing or there's, you know, the clarity I just added. Because it says, bids received from contractors consistently exceeded original construction budgets.

Do you mean the ones that Atkins just put together or the ones that they originally agreed

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DR. LYNCH-WALSH: That would be great. MR. BLONDELL: And those increases, of course, would have been included. Each of the project increases would have been included as a board item. It was always noted in the executive summaries of those board items for each individual project. When it went before the board, the original budget was X, because of the bids that have been received, we're now requesting an increase to the budget for, to cover construction costs as well as to increase contingency -- contingency budgets for the projects.

DR. LYNCH-WALSH: Right. I just don't want any of them, any of them, any of the nine, to misinterpret why they're seeing -- why this is in here. I'm not saying it's not valid, it is, and you do say original construction budgets, but just some clarity around that phrase.

MR. BLONDELL: We can add that in.
MS. FERTIG: And I think that's fine, but,
you know, when you take that in context of how
many days it takes, that's why I'd like a chart
on how many days it takes for each of these
phases, when you add that up you come up with an

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MR. BLONDELL: The original budget. So the budgets I believe you referred to them as the 2014.

DR. LYNCH-WALSH: The 2014; okay.

Because I don't want board members to be confused and start looking over at Ashley going, oh, they're 79 percent over your estimate? And, you know, she'll take a beating when really what's meant here is the fakakta 2014 budgets that weren't based on reality because they were -- and now we're escalating roofing costs, but they were based on maybe 10 bucks a square foot and I can't think of any roof that's been put on since 2014 that cost 10 bucks a square foot. You can't even put some tape on a roof for \$10 a square foot.

MR. BLONDELL: We can add that.

DR. LYNCH-WALSH: So could you clarify that so that, you know, when you talk about a 79 percent increase, I just want to make sure that there's some clarity so that the board doesn't misinterpret what this actually means.

MR. BLONDELL: Yes, we can add that clarification.

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enormous number. And -- and that has gone into -- you know, did they do a good job estimating in the first place, and I know you and I have strong feelings on whether or not the 2014 estimates were accurate or not, but we also now are now seven years down the road and I'm looking at the number of days in this and I have to tell you that is a large number of days and that has had, I believe, as great an impact on this cost that we're seeing as the incorrect original estimates did.

So I -- this is a great report, as usual. I just -- I just think adding those days up for people and letting them see how many days it takes in each phase with a total at the bottom is important in understanding why we are in 2022 with so much left to do, so -- and with it costing what it's costing.

MR. BLONDELL: Certainly.

So then moving through, we talked about the construction budgets and the increases there, so I won't belabor that.

We did have two notes that on two of the projects there were instances where bids were received that were rejected and then, you know,

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only one bidder essentially was the one that was ultimately awarded for the Cypress Elementary School and for Miramar Elementary School. Both of those, we did note that.

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Moving into the schedule performance. What we started with there was the original schedules that were included in the 2015 BOC reports and then also compared those to the June 2017 Heery re-schedule, the October 2018 Heery re-schedule as well as the 2020 AECOM re-baseline as it applied. Many of the projects were already completed or in closeout phase by the time AECOM came on board. But we did include some information on the individual project reports about when that delineation happened.

As was brought up by Ms. Fertig, the next page, on page 6, goes through each of the phases and pulls out some key elements and schedule increases, or not necessarily increases, but causes for some of the days elapsed for the schedule within each phase. For example, on the procure designer phase, the most significant amount of time for the average of 163 days to go from board approval to advertise professional services to the actual approval of the PSA

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well, wait, these schools, you're mentioning initial ITB issued in May 2017, 2018, so this was before -- well, actually, I think it's during the current procurement director. But this is during the period when it was a complete zoo. And I think I'm the only person sitting in here who belongs to a seat that sits on QSEC. We were running out of people to give them to sit on QSEC because there were so many QSEC meetings to procure all of these architects. And it was complete chaos because everything -- because you can show that the program is all in design if you push it all through Procurement. And then you can show that it's in construction if you secure the CMARs and push all of that through. So you could one week, within two weeks, procure, and I remember this specifically for Plantation High School, procure the architect and then two weeks later come back and do the QSEC for the CMAR. And this would have been years before anything was starting on that project.

So these are not things that are happening now; am I correct? These are things that happened in the distant past?

MR. BLONDELL: These are for completed

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agreement, 96 days was -- elapsed between, on average, between when the QSEC had posted its recommendation and when the board had actually approved it.

DR. LYNCH-WALSH: Okay. And just to be clear, because I think this is also important, this is the -- just, again, so we don't misinterpret what we're actually seeing, this says the -- and I was kind of shocked when I got this, having had to move heaven, hell and earth to get a behavioral threat assessment done in realtime, this is the internal audit of program management for fiscal year 21-22 Q4.

I'm really bad with dates so for about five good minutes I was sitting here going, what quarter are we in? We're in 2022; right? So how can we have a Q4 report while we have not even finished Q4? And today may be June 2nd, but we got this while it was still May. And then there's a note in here that you were doing fieldwork between March and May of 2022. So I was having a moment trying to figure out how we got, why we were looking at performance from Q4 while we're still in Q4 and why we wouldn't be getting Q4 in, say, August? But then I realized,

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projects. So to get the most complete view of a singular or a set of projects, to see it from cradle to grave so to speak, we did start with completed projects. So, yes, design phase was years ago. But the approach here was to select completed projects.

On your comment about the title of the report, I believe a few quarters ago, because there always seemed to be confusion about what the report was covering and if it was covering items that happened, I mean, because oftentimes we are looking at things that happened years past or many months past that might not have happened in the actual quarter. I believe a few quarters ago we switched the naming convention on our reports to when we would actually be presenting to this committee so that we could then refer easily back to reports of, this was a report that we presented in Q4 2022.

DR. LYNCH-WALSH: Well, clearly, for me at least, I still get confused. When I see a Q4 report I'm expecting it to reflect something that occurred in Q4, not being given to me in Q4.

But, anyway, so basically these are events happening in '17 and '18 in terms of -- let's

see, when did the construction -- because, yes, I get it, the cradle to grave, but because some of this occurred so long ago and was under Heery, what is the takeaway in terms of evaluating the current program manager? Because these are completed projects, and, yes, you did mention that by the time they came on -- again, I just don't want anyone misinterpreting these, because Heery's long gone, they took their 70 million and left, and the people left to answer questions about this are, you know, is AECOM that came on in July of 2020.

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So what -- I was actually kind of confused almost about the purpose of this because I'm not sure where we go with this. Because it's not things that are necessarily happening currently in terms of design and some of the construction. So I guess we just read it and keep turning the page.

MS. FERTIG: I, obviously, have been doing this for a long time, and let me just tell you that every new person that comes in says, and we heard this in 2014, ironically, everything before that had been done wrong in this district, but now we were going -- we had a new person, it

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errors, as well, and what kind of policies and procedures we have put in place to catch a number of those errors. They may be in the past, but in today's world, for example, when you have a change order with errors, I mean, I see millions of dollars in change orders on a daily basis, I was looking at one this morning before this meeting, so, for me, what have we put in place right now to mitigate, to make sure we don't have change orders? And if they're going through the consultants and then come to the board, how are we making sure that those are correct? You know, because you can have a change order with two hundred lines, but -- so, yes, these are the past, but what do we have now in place and how are we making sure that we're not repeating what happened prior?

And I don't know who answers that question. This is for the district.

MR. MEDVIN: Well, are you as part of your procedure opining on any of that? That's a very good point.

MR. BLONDELL: So the purpose of this was to perform the analysis and see I think where that would lead perhaps in the future deeper dives as

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would be done right. And then the next group came in, which was Heery, and now everything would be done right. And then the next group.

So I think one value of looking at this is to try to pick out some things to say, okay, here are some concerns and let's make sure they're not still happening. Because, you know -- you know, AECOM, you guys could be the greatest thing ever, but you could still be making a mistake in one of these areas.

So I think it's important to look at them. I've never seen a perfect facilities department. Sorry, Sam. But I've also known a lot of really great people that have worked in the facilities department. I think trying to pick out these trends is important. And, personally, I think just this one page of showing times is really critical to understanding that even on these smaller projects it took this long to get it done and what that means in the life of a community and a school, you know, really cannot even be measured. So I'm glad you have it. I just want a chart to show it.

MS. SHAW: Right. And just to add on to that, just to talk about there were a number of

we discuss with the chief auditor.

MR. MEDVIN: So at this point you're not giving an opinion, you're just giving facts?

MR. BLONDELL: Correct. This is more

MR. BLONDELL: Correct. This is more analytical in nature.

MR. JABOUIN: And through the Chair? There are no findings with that. It is really for the committee to be able to read it, get some of the comments similar to what we got from Dr. Nathalie Lynch-Walsh and Ms. Phyllis Shaw, as well.

Obviously, within the report RSM did follow up on prior findings and they'll continue to do so as well, but there are no new findings in this report.

MS. SHAW: And apart from the table, I would move that we transmit with the additional information.

MR. MEDVIN: Second for that?

MS. FERTIG: I just have some questions on the prior findings. I'll second your motion, but I just want to -- I have a few comments.

MR. MEDVIN: Okay. Second by Ms. Fertig. All right. Comments?

MS. FERTIG: Yeah, and I take -- to Dr. Lynch-Walsh's comments, the first part of this

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deals with more historic, but the second part of this deals with updating the current recommendation. And I noted a number of things in here on the average number of days between

in here on the average number of days between termination and removal from e-Builder. I know some of these are things that just kind of happen. Whose responsibility is that?

That's on page 14.

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MR. JABOUIN: Ms. Langan will respond to some of your questions, Ms. Fertig. And in some cases Ms. Carpenter may be able to add to that.

MS. LANGAN: Yes, thank you, through the Chair?

It is the responsibility of both AECOM and Atkins, and I think if you take a look at the results of that section we had some confusion on one person who was outside of the range that RSM and AECOM and Atkins agreed to.

That person -- there was confusion because that person was back in DC, still associated with the program, but on a part-time or minimal-time basis and so he did not come off of e-Builder until he was totally off the program.

So that's that one indication of 40 days.

MR. JABOUIN: That's page 14 in the report.

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this agreement was supposed to be performance based fees, and fairly early on in the process,

actually, there was like a five-month delay due

to management at the time, we finally got

together with AECOM to look at -- and the problem

was that there were specifications in terms of

deliverables put into the agreement without the

district knowing how to be able to generate those

requirements. So the idea was to go through them

and go, okay, if you can't do earned value

management because they literally don't have the

data available, then what can you do? So the

Facilities Task Force got together with AECOM and we actually have a draft of what would be done in

amendment in terms of expectations. It is now

however many months, what does it say, 22 months

later, and that's never gone back. Part of the problem is the instability of leadership in the

Office of Capital Programs and also it would seem

²⁰ a lack of understanding as to what we're trying

to accomplish. Because there are things --

paying vendors has been a problem and so we sort

of came up and we worked actually with Atkins as

well to determine which of the things in the

agreement could be done now versus later and what

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MS. LANGAN: I'm sorry. Yes. But it is both companies' responsibilities.

We work together. I think, you know, the recommendation is we -- we do have documented on-boarding procedures for new people. We do have protocols for people exiting. And we are working together to actually put the exiting of employees into a -- into an official SOP, but we do have protocols that we follow.

So, hopefully, that answers your question.

MR. MEDVIN: Yes, sir.

MR. BAYS: Thank you. Sam Bays, Task Assigned Executive Director Office of Capital Programs.

I can attest that I have gotten weekend requests to delimit people's access to the district's on-line system. So I can verify that that is taking place.

MS. FERTIG: Okay. On a lot of these it just looks like some of these things are clerical on reporting and so forth. But go to Dr. Lynch-Walsh while I continue to go through my

highlighted sections here.

DR. LYNCH-WALSH: Okay. On page 12 -- well, it starts actually on page 11, this speaks -- so

was acceptable to everybody in terms of creating a new deliverable.

So I'm actually glad that you guys pointed this out again, because the problem is there are limitations to them being able to do this, but where I felt my blood pressure go up is when I looked at the Q4 response from OCP, which says, in the 22 months since executing the agreement with AECOM, mind you, none of this discussion was had with the Facilities Task Force, blah, blah, are either impractical or unnecessary in the current program environment because the intended metric is already provided by the cost and programs controls consultant, not necessarily, or because the metric is not able to be created in the current paradigm (like Earned Value Management). As a result, these deliverables don't contribute to effectively monitoring program and project performance by the program manager, owner's rep. In the new fiscal year OCP staff will work with Procurement and Warehousing and the Office of General Counsel to develop revisions to the agreement then seek board

In a vacuum, no. No, that will not be

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And, yes, I'm turning around to look at you.

So one person is determining what happens with something that everybody collaboratively put into the agreement and then the program managers discussed and we discussed at task force meetings with staff and has just been in a holding pattern since. But then we have no way of measuring all of these other things in terms of seeing, for under AECOM, whether these things are improving.

So what we were looking at was more benchmarking and then looking at whether things are being improved over time in these areas.

Because trying to hold them accountable for things that were outside of their control because this was already a dumpster fire from 2014 is impractical and unfair. And, you know, earned value management not even happening. But there were things that could be measured that could be improved that they could then be measured against in terms of performance.

So to have somebody decide that they're going to pull this out and work with Procurement -- the construction sourcing person is gone. She was gone April 22nd. So to have this be a response,

terms of the contract are what they are now and

that's what's causing the testing and the exceptions to occur.

DR. LYNCH-WALSH: I'm not sure why you're explaining that to me. Of course I understand

I'm saying that the management response is suggesting that they are going to change something that -- because somebody has decided that it's not useful. And that is a statement that cannot be made by one person or by a group of people that don't understand what the goal

So I'm not -- my issue is not with RSM, and like I said, I'm glad that's in there, because, yes, that is in the current contract and it was supposed to go back to the board at least a year ago, but didn't. So we'll discuss it tonight.

MR. MEDVIN: Ms. Strauss?

MS. STRAUSS: Yeah, so know I had to step out and come back in, so I apologize first and foremost, but I just want to put on the record, because I know that we are all subject to sunshine law, we aren't to communicate outside, I personally just witnessed something in this

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and had I not the been on the audit committee would not know probably until down the road that this was in the works, because we've asked about status and it's been. I'll have to look at the last time we actually looked at this, and I'll send it to you guys, we had a plan for what they would be measured on in these different areas that everybody agreed was reasonable and things that would be taken out. And apparently that was not discussed.

I mean, if you want to take something out, come discuss it with everybody. Don't just decide it's not useful because you don't understand what people are trying to do.

So, yes, I'm a little annoyed by that response.

And I don't -- that was my main one.

MR. MEDVIN: Mr. Jabouin?

MR. JABOUIN: Yes, sir. Thank you, Dr. Lynch-Walsh. The auditors, when RSM is doing the testing, they're looking into what is contractually required.

So I think that the thoughts that you have into having meaningful reporting is where we should end up going to. But, ultimately, the

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meeting that made me uncomfortable as far as communication. I witnessed the chief auditor shaking his head at this gentleman back here not to reply to Dr. Nathalie Lynch-Walsh and that made me very uncomfortable.

Because if somebody had something to say they shouldn't be directed through sign language and personal movements and directive that they should not. Okay? That's not appropriate. You're now rolling your eyes at me. I don't appreciate that. At the end of the day we are all here in this room, this is to be transparent, and everybody's an individual, everybody should be held accountable and everybody should be able to speak and respond if they feel the need to respond.

So if somebody in the back of room had a response to Nathalie, then they should be able to

DR. LYNCH-WALSH: Trust me, actually, this will be the one time I may agree with Mr. Jabouin that it was a wise decision to not have Mr. Bays retort. You have to understand the history.

MR. JABOUIN: Quick point. Through the Chair?

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Quick point. On of the things that I do, even at board meetings is, I bring out who should respond to certain types of questions. So sometimes questions are directed at me and I know who to respond to and who to look for to provide a response. So there's a constant communication from me and my team members and so forth as far as getting the information to the -- to the committee.

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Mr. Bays and Ms. Langan or Ms. Carpenter, they are able to conduct themselves appropriately, but that's what my goal is, to be able to get the right people to respond at times. And so that does occur even at the board meetings.

MS. STRAUSS: I understand that. I appreciate that. I just wanted the record to state that that made me very uncomfortable in a public meeting.

MR. JABOUIN: Thank you. MR. MEDVIN: Ms. Fertig?

MS. FERTIG: I know one thing I wanted to ask just kind of going through the appendix here and seeing this, when you have a large -- when a change order occurs because of consultant error

out on the jobs, the majority of those projects had very, very low rates of change orders and actually program wide on completed projects the average is under one percent for all the change orders together, not just errors and omissions. So it's very low by industry standards. But there will be a continued effort at looking at every single project with errors and omissions and if it exceeds the threshold to be determined, because I don't think we're completely decided on

MS. FERTIG: And are you doing that and are you working with the attorney's -- the school board attorney's office to make that determination as to whether they feel it's worth pursuing?

that or in agreement with the board on what that

threshold is, then there will be some effort made

at recovery of those dollars.

MS. LANGAN: Yes, we are. We're working with the General Counsel's Office.

Another item that I'll just add on to what Ms. Carpenter talked about was we -- in working with the General Counsel's Office we have developed a concept of tracking what those errors or omissions, back charges, if you will, would

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what are we doing to recapture those dollars? I don't know who that's directed at.

MS. CARPENTER: Ashley Carpenter with Atkins.

So currently, as you know, every change order item that gets approved has a category, either consultant error, consultant omission, unforeseen or owner's request. In the case of a consultant omission or a consultant error, those are then further analyzed, and it's generally done at the end of a project because it's important to look at the overall amount of change orders that were on that project, and as Kathleen has talked about several times with the board and in follow-ups is that there's an industry standard of some amount of change order that occur, particularly on the types of jobs that we do here, which are renovation jobs on older buildings. In any case, there's additional amounts assessed on errors and omissions and they are looked at differently. But to date on the SMART Program there has not been an attempt at recovery of any dollars on error or omission change orders. And that's, you

The projects that have completed fully, so the architect and the contractor have been closed

know, for various reasons.

be, and it's -- you know, there's a calculation that we have worked with Atkins on and talked to Mr. Cooney about -- about how we would come up with an amount of a percentage to charge.

So we are working closely with that office and will continue to do so and I would guess, as Ms. Carpenter talked about, as we complete projects, we are now, I think, at 92 projects that we've completed, we'll be looking more at that, but we have developed a formula and a concept to be able to go back to architects and engineers.

MR. MEDVIN: Dr. Lynch-Walsh?

DR. LYNCH-WALSH: I couldn't help but notice Ramblewood Elementary, which has had its share of issues. What is the nature of this change order that's included here? Sorry. That's on page 23.

Because Ramblewood is the one that should have happened in the summer, dragged on, so the kids and the teacher have had to live with these things sticking out of the windows all year. Is this change order to do with the HVAC or something else?

It's the last one in the table under Current Observation Status. Because this looks like

Page 117 Page 119 1 1 MR. JABOUIN: Thank you. something new. 2 MS. LANGAN: Through the Chair? MR. MEDVIN: Ms. Shaw? Ms. Carpenter is going to look that up MS. SHAW: Just one observation. With 92 because we don't have it at hand, but she'll go closed projects I am quite surprised -- well, into e-Builder and look that up as to what 5 nothing surprises me anymore -- that we don't 6 specifically it was. have some kind of policy as to when we have As you know, that contractor has been errors and change orders and the reconciliation terminated for cause and so any change orders change order is completed whether we're going that that company was owed now goes to the through that bond, because I'm sure for each 1.0 10 bonding company who has mobilized a new contractor there is a bond or an insurance that 11 11 contractor to complete that work. we can go through, but I am quite surprised that 12 12 DR. LYNCH-WALSH: And I have a clarification we don't have any way -- for me, one percent is a 13 13 question on that. So it kind can of is for both lot of money. You have a \$30 million project and 14 parties. 14 you're saying one percent is okay. That's an 15 15 How old is the change order? Or is that an issue for me. So I think -- I'm not saying we're 16 16 e-Builder question, too? going to be 100 percent, we should be, because I 17 Okay. Cypress Bay, what were those change think -- if you cannot add a piece of paper, have 18 18 orders for? I ask about Cypress Bay because someone send you something on Excel and add it 19 19 there's literally, correct me if I'm wrong, no correctly, whatever it is we need to do, and 20 more budget left for Cypress Bay. In fact, to 20 maybe because this is what I deal with on a 21 21 demolish the portables which were not included in day-to-day basis is construction accounting, this 22 22 the project scope, they've come back to the board is just ridiculous. 23 23 for more money. Which keep that in your memory DR. LYNCH-WALSH: What page are you on? 24 24 bank because there are certain schools that can't MS. SHAW: I'm just commenting on the --25 apparently come back for more money but Cypress 25 DR. LYNCH-WALSH: Well, you mentioned one Page 118 Page 120 1 Bay and Falcon Cove keep coming back for more. 1 percent, so I'm just trying to follow. 2 MR. GUMS: Chris Gums, RSM. MS. SHAW: -- the one percent. For the Ramblewood change order the 1250B So I think we need to do a little bit better. form is dated July 2021. And because I'm not hearing that there are any DR. LYNCH-WALSH: Does that mean that's when changes today and so that was then 92 projects 6 it started in the process or that's when it got closed out, but as of today we still don't have any kind of rules in place. approved? 8 8 MS. FERTIG: Did you make a motion to MR. GUMS: I would defer to management on that. transmit? Are you adding to that to express 10 10 DR. LYNCH-WALSH: Okay. concern that we don't have --11 11 MS. SHAW: Yes. MS. LANGAN: Yeah, through the Chair? 12 12 MS. FERTIG: I think I seconded it, but. That 1250B is when it goes to the board and 13 13 gets approved. So we would have to go back to MS. SHAW: Now, I am, and I'm even thinking 14 14 all of the backup to tell you when it started. whether I should withdraw my motion, but I know 15 15 DR. LYNCH-WALSH: Well, I don't want to hold -- great job by you and I don't think we want to 16 up this group because I expect to have the answer 16 extend this any further. I don't think there's 17 17 any additional work that you're able to do that's tonight because I'm going to be asking about that 18 18 contractor and some of the nature of their change going to change the impact of what's going on. 19 19 Maybe for future audits we ask for other things, orders, but -- and Cypress Bay I think we've 20 20 talked about. I was hoping for a quick answer, but I think we do need some additional 21 21 but I'm good. information when we transmit that, so, yes. 22 22 MS. FERTIG: With a request to look at how to MS. LANGAN: Through the Chair? 23 23 We can have that this evening, but then we'll recover funds from --24 24 also transmit it for this group through Mr. MS. SHAW: Yeah.

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Jabouin.

MS. FERTIG: And I'm seconding it with that

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MR. JABOUIN: Can I please have the wording again?

MS. SHAW: That we have some policy how to recover funds in terms of errors, whether it's from change orders or any kind of errors within a contract.

MR. JABOUIN: Motion to transmit with a request that we have some policy to recover funds on errors such as change orders in a contract.

MS. FERTIG: Change orders due to construction -- consultant error or E&O.

MR. MEDVIN: Any other comments on the motion?

DR. LYNCH-WALSH: Yeah, I just want to make sure we're not fixing a problem that didn't already have an SOP.

There is no process to go after errors and omissions?

MS. LANGAN: Through the Chair?

We have looked at -- it's more that there's not not a process, it's more how do you calculate it? Because, obviously, you have to calculate an error or omission. For example, if it's -- if it's an omission, the district cannot gain value

pursuing those moneys. We're seven years into this, this should be done without delay.

I -- I would -- I would think that you could find attorneys in the community who would do this on a contingency, if nothing else, and we might realize some return as opposed to no return. So I'm glad this is in the motion and I hope that it gets done quickly.

MS. SHAW: And in fairness to our communities as well, because I'm hearing fairness to the district and the consultant, the consultant has a job to do and that's their job to make sure that this is correct. So, yes. And I have an issue with one percent. One percent could be a huge amount of money as it relates to each contract.

MS. FERTIG: One percent of a billion dollars.

MS. STRAUSS: Yes, I agree, Mrs. Shaw. I want to know who determined that threshold as far as what is materiality and how we're defining that. We know materiality changes based on dollar amounts. If you're \$100 and you're \$5 off, that's material; right? But if you're a million dollars and, you know, one percent, you know, \$5 would be immaterial; okay?

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without paying for something. So what we look at is the original bid date cost, what the district would have paid for on that day versus what they're paying on a change order. So it's not just a simple -- that's what we've been working on, is to develop a formula and process that is fair and reasonable to both the district and the consultants.

And I would just add that this is a good opportunity because this week we did take an updated Policy 8000 to the school board for consideration. They have asked us to modify that policy and come back to them. And that would be an opportunity for us to include some language to address the concerns that have been mentioned here today for errors and omissions.

So Ms. Carpenter and I will work on that with the General Counsel's Office and Ms. Marte to see if we can put something together to get that policy enacted.

MS. FERTIG: And for as long as I've been on this committee, this has come up several times over the years, the school board has not pursued dollars that they should pursue. Any amount of money we get back we can spend. So we should be Page 124

So I think we need to understand that, what -- how is materiality being determined for this? One percent, if you're using that one percent across the board, it's not appropriate. In professional practice I would definitely never recommend that for any of my clients.

DR. LYNCH-WALSH: Where is the number one percent, because -- what page is that on?

MS. FERTIG: It was verbalized.

MS. SHAW: It was verbalized.

MS. CARPENTER: It was said that the average to date is less than one percent currently. I was just telling you where we were at. There hasn't been a threshold established anywhere.

DR. LYNCH-WALSH: The average to date for what?

MS. CARPENTER: No, there had not been a threshold. I was stating that there is no threshold, currently, but that what we're running right now with projects that have been completed is that the overall change order amounts amount to less than one percent of the contract value, the original contract value.

MR. MEDVIN: And that's not necessarily an omission or an error either that causes that? I

Page 125 Page 127 1 1 know we're making a lot of talk here, but -first dollar of error and the result was there 2 MS. CARPENTER: Correct. was some money recovered. And, please, let me be DR. LYNCH-WALSH: It could be owner request. 3 clear, I'm only speaking of change order errors MS. CARPENTER: Correct. So that includes and omissions. There was some money recovered 5 owner requests and unforeseen and error and and there were a great number of consultants who 6 omissions. vowed to never work for this district again. MS. STRAUSS: So through the Chair? There is, from a number of professional I'm sorry, but if we're not even establishing associations, a lot has been written about what that threshold is, then what are we working industry standard thresholds that are considered 10 10 towards? normal and reasonable for different types of 11 11 DR. LYNCH-WALSH: There are industry work. The type of work we're doing in this 12 12 program is the most difficult, working on standards. 13 13 MS. STRAUSS: I mean, that's a problem. hundreds of older buildings and forecasting 14 MR. MEDVIN: She did not say there was a 14 exactly what will be found when you enter into 15 15 written threshold. that work. Our buildings have been in great 16 16 MS. STRAUSS: No, she said that there is no deterioration for a very long time. So what is 17 17 written threshold. unearthed when the building is dismantled is very 18 18 MR. MEDVIN: No, she also said that the often not what was anticipated. 19 19 variance, I believe, is not yet one percent from So to expect that we will have perfect 20 change orders, not from omissions or errors. So 20 construction drawings and specifications just 21 21 I think the true errors may be much less. will not happen. And as a consequence, since 22 22 MS. STRAUSS: No, that's not -thus far the rate of errors and omissions and the 23 23 MS. SHAW: No, no, no. total rate of change orders as a percent of 24 24 MR. MEDVIN: That's what she said. construction has been very, very small relative 25 MS. SHAW: He would need to read it back. 25 to those prevailing industry standards, the Page 126 Page 128 1 The verbiage was, we are going to work with the 1 district has not taken the step to try to attorney's offices to try to look at a one recapture funds on any project to date. And percent threshold. I wrote it down. that's what's been conveyed today so far here. DR. LYNCH-WALSH: Yeah, I don't know that MS. STRAUSS: It's very upsetting. I think that's what they're saying. any money that we are owed, that we should go MS. CARPENTER: If I did say that, I did not 6 after and pursue. mean to say that. MR. MEDVIN: Let's -- okay. I think we could 8 There has been no threshold established. -- we've been on this for a long time. 9 There have been reports and verbal statements MS. FERTIG: So we're keeping the motion the 10 10 made about industry standards in construction, same; right, Phyllis? 11 11 not only by AECOM but also by the gentleman that Okay. Then we can vote. 12 12 spoke for the BOC last time, I can't remember, at MR. MEDVIN: Let's vote on the question, 13 13 the board meeting, about industry standards being please? 14 14 somewhere upwards of five percent, of five to All in favor? 15 15 eight percent in general for construction COMMITTEE MEMBERS: Aye. 16 projects, particularly renovation work, the way 16 MR. MEDVIN: Opposed? 17 17 we do here. But we have not -- there is no DR. LYNCH-WALSH: No, because I'm not even 18 18 written policy here that states any kind of clear at this point what we're voting on. 19 19 MR. MEDVIN: It's for submitting the report threshold. 20 20 MR. MEDVIN: Yes? with the addition that Phyllis made. 21 21 MR. BAYS: This isn't exactly unprecedented Time is of the essence here. Let's move on, 22 22 in this district. We had a -- during the last please. 23 23 recession we had an initiative by the contracts MR. JABOUIN: Yes, Agenda Item Number 15 is 24 24 department within the facilities division and the next item.

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architects and engineers were pursued for the

So we did ask RSM to perform a review of the

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Page 129 1 roofing asset management RFP for my team. This review is included as Agenda Item Number 15. The document has several pages but RSM summarizes it on page 1. And through my review of the report the errors were minor. They related to, mostly to references and points that are not applicable to a particular RFP in roofing asset management. We did receive adequate responses from district management who's here from capital 1.0 programs to answer any questions and I'll just 11 ask RSM to say a few introductory words. 12 MR. GUMS: I think we're okay to open up to 13 questions. 14 I can quickly touch on the transmittal letter 15

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I can quickly touch on the transmittal letter here. As Joris noted, we had a few minor comments within our deliverable, mainly related to the scoring criteria included in the document where the scoring in certain sections did not align with the main scoring rubric. We also noted a few errors related to in-document references. Our understanding is that a prior RFQ or RFP was used to create that document which resulted in some erroneous section references that required updating.

The remaining comments related to formatting

to transmit. Ms. Shaw was second.

All in favor?

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COMMITTEE MEMBERS: Aye.

MR. MEDVIN: Opposed?

(No response.)

MR. MEDVIN: Motion carries.

Last but not least?

MR. GUMS: Thank you guys.

MR. JABOUIN: Thank you very much.

For Agenda Item Number 16, this is a tentative document of subject matters that are under consideration for the next Office of Chief Auditor Audit Plan. So, of course, this is the plan required by School Board Policy 1002.1 and it's a basis for running any audit functions globally.

I ask the committee to send me any comments between now and June 30th, but to remember our plan is limited by several factors, one of them is our head count. We do have six open positions. We have some positions that we've struggled to fill for a very long time and it's very challenging, not just for us but other departments throughout the district to be able to hire good qualified people. We've got a couple

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and syntax errors where the contract language required minor modification, but, as Joris mentioned, all the comments provided by management addressed the individual findings within the deliverable.

MR. MEDVIN: Ms. Walsh?

DR. LYNCH-WALSH: So ultimately you guys reviewed the scope of services, the evaluation criteria, so usually it's, I believe, like chapters or section 6 -- 4. 5 and 6?

MR. GUMS: We reviewed the entire document. DR. LYNCH-WALSH: The entire thing. All right. Thank you.

And everything, all your observations in terms of these things that can be fixed were fixed?

MR. GUMS: So we have not reviewed the revised document, but management has indicated that those errors have been corrected.

DR. LYNCH-WALSH: Okay.

MS. DAHL: I move that we transmit the --Number 14 -- or, I'm sorry, 15, Roof Assessment Management.

MS. SHAW: Phyllis, second.

MR. MEDVIN: Okay. Ms. Dahl made the motion

people that are eligible for retirement and then we have some unpredictable risks that occur during the year. Some of the requirements of the Auditor General, some of the Inspector General.

Also, you know, a lot of unknown situations regarding any expectations of us in the grand jury report.

But yet the audits have to be done correctly and they have to be done within general standards, you know, government standards, which includes standards for fieldwork reporting and they have to be reviewed.

So, you know, with respect to some areas that, you know, is on our plan, you know, if you take a look at Information Technology, your general Information Technology controls are part of the plan as it has been, you know, regarding certain things, like general access, web reporting, change management, backup and controls, and then specific applications that we lean on. And those are part of the program.

And then on the IT hardware, that's where the Tony Hunter projects that were discussed at both the audit committee and the board member would be at

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And then with Construction, there's the SMART Bond Program. You saw one report of that just before. Then there is the, you know, non-SMART projects. And then in -- with the various contracts that the district has.

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You know, the whole process, when you take a look at procurement -- the idea is to look at things from procurement to pay and all the different things that go in between it.

Also, you know, very important, of course, required are discipline, behavior threat assessment work, maintenance work in PPO that's been outstanding to be done, and payroll of the schools and the departments, the financial statements audit work.

And then, you know, as it pertains to, you know, the regulators, Auditor General, Inspector General, grand jury, certain things that we're looking for from other unknown regulatory requirements that may surface.

And then we have required audits of internal funds. The Auditor General looks at that, the property inventory audits. We have 226 schools with over 400 departments that need to be reviewed. And then the follow-up. There is the

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strategy. And then initiatives that are ongoing regarding our reporting to the board and how that will work, policies that need to be updated within the office, not just 1002.1 but other related policies as well. Training of our team members to make sure that we're up to date on proper audit practices and then moving our group to an electronic work paper environment from a very manual process that we currently have.

So it's going to be a full year. We are still behind six people that we hope to be able to fill to be able to meet everything that's there.

So my question or my request from the committee is before June 30th, as you look at this, if you have any thoughts that you want to go ahead and communicate to me, please, do so. And just to me, not to the entire group, before June 30th, please.

Thank you.

MS. STRAUSS: Thank you. I just have, sorry, just one comment. You really quickly skipped over number 4 on page 1.

MR. JABOUIN: I'm sorry, Ms. Strauss. One moment, please. Yes, the behavioral threat

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regular follow-up that we do and then the enhanced follow-up programs that we have where we've analyzed issues. And I would have actually -- if the schedule permits at the next meeting I'll include it, it was supposed to be at this meeting, show the committee a snapshot of what we're doing as far as following up on findings.

And then comes other areas that don't yield reports that are very important, all the charter school review work that we do. And we're supposed to review them for proper standards of financial management. Those don't end up yielding a report.

There is the inventory process improvement, the payroll process improvement. And then we start getting to the point where between the audits that are in process and the ones that are risk focused and the ones that policy requires us to do, the board, the audit committee wants to do, then comes, you know, other areas as far as the travel, some of other grants, transportation, the FTE controls.

So there is, you know, quite a bit of areas that need to be part of our regular audit

assessment.

MS. STRAUSS: That's correct, sir. So you mentioned it and then said maintenance, payroll, financial statements.

I think we need to pause on number 4. Okay? We had a lot of discussion in the last meeting. Since then we've had another school massacre. The audit report that we saw was extremely outdated. I know you communicated to all of us that we would not be taking that topic to this meeting because in Dr. Cartwright's new organizational structure it's an unfilled position at this point that would be potentially responsible for providing us a monthly report on the behavioral threat assessment against the audit criteria on that report so things can be caught in a timely manner and not us see it a full 12 months later.

However, you also did indicate in that email that beginning with the end of school, which I believe is next Thursday, correct, that you will immediately begin the audit process of that and we will not see a 12-month delay in seeing that

Given now that things have gotten even more

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serious, when I never could have imagined that they would have through another major school shooting, I would like to know, because I know I asked for that to be delivered to us in that August meeting and you just gave me a blanket, no, with no, I will try, I will strive to, I can't do it for that meeting but maybe, you know, I can commit to X meeting.

When will you commit to presenting us your initial findings that you conduct over the summer in regards to this audit?

This is our community.

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MR. JABOUIN: Sure, Ms. Strauss.

This -- the behavioral threat assessment report was discussed at length at the school board meeting and in addition to proceeding with the next behavioral threat assessment the board members had certain directives that I took note

But that is the plan, is to, as I communicated, to start the fieldwork after school has ended. And so we have already contacted the RSM team on that. We've begun to get information such as when people will be in and out of the office so that way the fieldwork will proceed.

getting done.

But we need to make sure that when we present reports and findings that there are action plans that will indeed address the root cause of the issues. And that takes time to make sure that we get an adequate response.

So I would say, for example, in the most recent RSM report that was just reviewed, when some of the initial responses came in they did not address some of the points as I thought needed to be done and we sent them back.

MS. STRAUSS: Fantastic. Can we just get some updates at our audit meetings? I understand that it won't be done and there's work. We all understand the nature of an audit and how it works. Can we just get updates?

MR. JABOUIN: I think what -- to get to your point, I think that, given your interest, it is worthy of me to give you a verbal update if the report is not ready. Because you want to know how it's going --

MS. STRAUSS: Yes.

MR. JABOUIN: -- and I've mentioned to you since we last spoke that we've gotten the process going, we've gotten the vacation schedules from

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Now, similar to every audit, as the question came up as far as the property and inventory and warehouse audit, as you know from your profession and your certification, an audit, itself, needs to meet the audit standard, it has to be reviewed, we have to have the responses. And so when the report, which will cover School Year 22 is done, it will be presented to the committee. So we don't have an exact date on that.

MS. STRAUSS: Can I have a timeframe? MR. JABOUIN: No.

MS. STRAUSS: No? No timeframe on that.

Okay. Because that's troubling to me. And also it's troubling that it's number 4. I don't know if this was like put in order of importance, but, I'm sorry, you know, everything is important, and I get it, you all have a lot on your plate, but I think that is number one most important and that's what this community would want to see first and foremost.

MR. JABOUIN: Now, this is an area of focus. I reported that the audit work is continuing and that is the situation. So there are many areas of importance and this is a very important area. And so, as I mentioned to you, the work is

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the principals, so we know when they're out because they are key to be able to verify the documentations that are in EdPlan.

So progress is continuing and I think it's worthy of me, the committee members have an interest in that, and I want to obviously give the committee the comfort that we're not just sitting on it, we are moving forward with it, so, yes, Ms. Strauss.

MS. STRAUSS: Fantastic.

MS. FERTIG: So just to her point, Mr. Jabouin, and I know you've done a great job on this over the years, but we used to at the beginning of the meeting just have a quick update on a couple of topics, not every month, but quarterly or whatever we had asked, so that every month there would be one or two and they would be on the agenda as updates so we could know that when we -- could we -- I don't know what happened to that but I know we've asked for updates on several things in recent months and I'm just wondering if we can just see that in print on the agenda, update on such and such so we know?

MR. JABOUIN: Yeah, I have a thought Ms. Fertig. And some of it has come down to just the

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amount of things on the plate. You may recall I used to do a Chief Auditor's report that captured a variety of things that we're working on, even things as far as, you know, who we've hired, who left and things like that. Due to timing I have not been able to compile that.

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Now, with Ms. Arcese being a director and being able to lead our group operationally, I think that -- because there is a lot of efforts that we do that I think I'd like the committee to know, because not only because they absorb time, the committee would have some interest in.

So, if I may, I'll bring back those Chief Auditor reports that capture everything, like what's going on in the in-process audits, including the behavioral threat assessment and the other ones that the committee may not know to ask about and then people can ask me some questions, on page 7 you're talking about this project, so if that's okay, if you remember that from the past, that could be something to do.

MS. FERTIG: That's like, for example, the motion that Ms. Shaw made on including something about trying to come up with a process for recovering funds, I would -- you know, I don't

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MR. JABOUIN: I can provide the update that you requested but I'd like to give the committee a broader update and it's going to take some time to compile that. Because in addition to what's going on in this meeting there's a variety of things from other meetings that I'd like to be able to capture as well.

MS. STRAUSS: Okay. I just -- I, personally, would love to see on August 4th an update on the behavioral threat assessment. I'll just keep going back to that.

MR. JABOUIN: Dr. Lynch-Walsh?

DR. LYNCH-WALSH: Yes, I'm going to go one further. I would like to see the same dedication to getting the Q4 audit while we're still in Q4 having to do with the program manager put to the behavioral threat assessment audit. Because while I'm not sure myself that the audit would be done for August, I would certainly expect to see it done by September. And that should be a do or die, because this is about people dying. There are a lot of similarities between the shooter from MSD and the shooter in Texas. 19, and correct me if I got my number wrong, children and

expect to hear something on that every month, but I would certainly like to hear how we're

progressing. On the presentation for the policies that Dr. Lynch-Walsh, I would like to hear, you know, not every month, again, but -and, again, on the behavioral threat assessment

so that we --

MS. STRAUSS: I'd like that every month. MS. FERTIG: -- routinely are having -- we're

routinely having updates on the things that we've asked -- you know, that we've asked to have emphasized.

MR. JABOUIN: And those of you on the committee, if you remember that, I will do that. I may not be able to do that for the August meeting, but I want to go ahead and bring that in, at least on the September. I will give Ms. Strauss a verbal update on that.

MS. DAHL: We don't have an August meeting. MR. JABOUIN: August 2nd, please, be here.

DR. LYNCH-WALSH: August 4th.

MR. JABOUIN: Sorry. August 4th. Thank you.

MS. STRAUSS: So it's not reasonable between June 1st and August 4th for you to compile that for an August 4th meeting? I mean, that's two

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Page 144 two adults died in Texas for -- there are similarities there. And that -- what brings

people comfort is having some degree of comfort that steps have been taken since our shooting and

that it is even more important because of Texas. Because what we don't want to see happen between

now and whenever we get the behavioral threat assessment audit is another shooting. I don't know how many it will take before this becomes a

priority.

So I could see maybe August being a stretch, but I cannot see September being a stretch for a completed audit.

If you can do it for the program manager you can do it for behavioral threat assessment. It is, in fact -- it's not the first time it's being audited. This would be the current year. So they already have a scope of work, they know what they're looking for, it's just them going through the motions of the audit.

It is important. It is critical. And this district has a huge trust problem. You now report to the board. And, trust me, I believe that Ms. Strauss will be talking to her board member and I will be talking to mine.

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So a lot of times when we're jumping up and down about something it's for you to be proactive and recognize it as a priority before you start getting beat up by board members.

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MS. STRAUSS: We're trying to do what's best for the public, what this community is asking for; okay? And, quite honestly, it's just not acceptable when it comes to this. And I'm not going to have blood on my hands because we're sitting here asking for it and you're telling us, no, that it can't be done in a certain amount of time. And, honestly, that won't be a good answer to parents that lose their kids. It wouldn't be a good answer to me. I'll tell you that much.

MR. JABOUIN: So to the committee I wanted to mention that the behavioral threat assessment work is very important and it is proceeding.

Now, before the reports, including the last one that you saw, proper action plans need to be done and we need to get adequate responses and the fieldwork has to be done correctly. Now, you process, itself, needs to happen in order for the report to be finished.

So when the report is completed by RSM it will be presented. So there will be fieldwork

meeting. So Title I is part of the scope of what they look at because they look at all of the federal grants, including Title I.

MS. DAHL: Okay. So you're saying the Auditor General did that. When have we done it? Because I do, you know, remember that there was an issue a couple years back on Title I.

MS. FERTIG: It came out in the Auditor General's report.

MS. DAHL: I just have concerns about that, because, like I said, they want their money back.

DR. LYNCH-WALSH: You may need to look at what the scope was that they looked at this time. Because that last one that they did there were all those misallocations that needed to be sorted. So I have a hard time believing that we're 100 percent in compliance with allocating the Title I funds.

Just for point of clarification, so by June 30th are we bypassing how we would normally develop an audit plan?

What is the point of us individually giving you input?

Are you then trying to come to the August meeting with a completed audit plan?

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that's being done. Now, there is a new procedure manual that was approved. There's also a new procedure manual that was approved for School

Year 23. All of those need to be corrected on that end. I'm sorry, need to be addressed, excuse me.

So the -- the work will continue. And as I mentioned to you, Ms. Strauss, I will provide an update. It makes sense because you and the committee have an interest on it. I will also be providing a more broader update in a report that I used to provide and that will be done.

MS. DAHL: I have one -- I have one quick question. When was the last time Title I was audited? Because that's a huge amount of money that comes to this district and its federal, and, trust me, they want every single penny back that we don't use correctly.

MR. JABOUIN: So Title I is one of the areas that the Auditor General just looked at in the report that was presented to committee recently.

MS. DAHL: Maybe I missed it.

MR. JABOUIN: It was part of the single audit. Only because it was -- I can't recall if it was presented at the April or the March

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MR. JABOUIN: So I am -- obviously it's part of the process. So just, for example, what Ms. Dahl indicated about Title I, if that's an area of concern to her, she should email that to me. Although I picked up that communication here. If there are any others that are thought of, that should be communicated to me so I can go ahead and process it in the creation of a plan.

DR. LYNCH-WALSH: Right, but if somebody expresses a concern and you do not value that concern, no one else will know that they had the concern. So normally we would bring things up at the meeting in sunshine so that everybody can hear and discuss the different items that people are interested in having included in the plan.

If we're all sending it to you individually we won't know and then people will have to bring up, hey, wait, I gave you a list of five things and I don't see any of them in this proposed plan.

MS. FERTIG: Well, we've discussed it several times, so I kind of took this as -- I mean, we've delayed -- you know, we've kind of suggested additions and all, so I took this as a somewhat vague outline. I'm only going to say it because

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it doesn't go into a lot of detail.

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DR. LYNCH-WALSH: Vague is the right word.

MR. JABOUIN: By design.

MS. FERTIG: Outline to see what the plan is. And I mean, I don't know what we're doing with it, but I feel like we've given a lot of input and I know that we have repeatedly asked, for example, in the area of technology for certain things to be looked at. We've talked about the behavioral analysis. We've talked -- and so I was assuming you were giving this today.

MR. JABOUIN: No, given the April 28th meeting and given some objectives that we have to meet it wasn't possible for us to do that. So I would like to be able to process that. What I wanted to do was give a forecast to the committee.

At the end of the process I do want the committee members to recognize that we have a certain amount of resources. So we are putting things in the plan and ultimately not everything can be in the plan. There are audits that we are required to do and we don't have any choice on it. And there's also risks that also come up.

MS. FERTIG: I think we understand that. I

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you, can you send us a comprehensive list of what was sent to you so at least all of us

individually and collectively know what is being sent, number one?

MR. JABOUIN: Yes.

MS. SHAW: Number two, there's no place on this agenda that has audit member comments. And the last few minutes we have had discussions of things that are not on the agenda and I would really like to have something like that on the agenda that allows me to speak on, similar to what just happened, on something that's outside of the items on the agenda.

MR. JABOUIN: Isn't there an audit committee? MS. FERTIG: Typically, there was. MR. JABOUIN: Did I neglect to include it?

I apologize to the committee. Normally we have an audit committee comment section. That is not here as I'm looking at it, myself, as well. So I apologize to the committee. There usually is room for that and this time I did not include

MR. MEDVIN: You just need a five hour block of time.

MS. SHAW: Right. So, and I just want to

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really do. I just was talking on the issue of input. I think we've given a lot of input about things we feel are critical for the coming year and ultimately you're going to go to the board with a plan that -- I'm just not sure, Nathalie

DR. LYNCH-WALSH: When? When are you going to the board with this proposed audit plan for them to approve?

MR. JABOUIN: It's very similar to the previous responses. I don't have that information right now.

DR. LYNCH-WALSH: It won't be before we meet in August though?

MR. JABOUIN: I would have normally given the previous answer, but, no, it will not be, due to timing. So we'll have a discussion on it in August.

MS. SHAW: And that was the question I had, Ms. Fertig. Because I know when we discussed it I think the discussion was there weren't enough -- any room for you to do any additional audits and then, you know, for us to provide feedback. Now, if we're going to provide feedback, since I can only provide feedback to

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say, let us know what it is that you're able to accomplish within the next year so I'm not sending you a list of five items, Mrs. Strauss is not sending a list of her five items and around the board all nine of us.

MR. JABOUIN: Actually, I would like to get those five items.

MS. SHAW: But the problem is, just like we had a couple months back where we're suggesting additional items and you're saying, no, no, no.

MR. JABOUIN: I'll still process them but I would like to get -- even if you add them all up and they add up to be five and five, whatever, I still would like that because there may be some commonalties that are there. And I'll summarize it to the committee. But ultimately I do want the committee to know there are more potential audit subjects than can actually be audited, just like any other school district. The key is to be able to address the ones that are very important to the district, like the ones that we discussed today, as well as the ones that are important to our regulators. Those are very important as well. And so there will be other areas that we have an interest in auditing that we can't do

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them or at the least not this year but we want to go ahead and put them in line for future periods.

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MS. SHAW: And we do understand and I think that was one of the reasons when you first came on board, one of the first things we did was request additional staff and we continue to do that because we do understand, especially for those of us who are actually physically working in the field, the amount of time. And we also suggest that if you need to use the MSL the SBA, all these additional outside resources to provide assistance and to take that off your staff. Because I know an inventory audit is going to take a lot of time, especially all of the follow-up.

But this particular audit, my stomach still hurts from watching that news. And so I want -- I want to know where we are and what we're doing. So, for me, that is absolutely critical. But all of the other ones where we're hemorrhaging or we're losing money, whether it's the SMART money bond or whatever the case may be, all of those are important. Because if we're hemorrhaging and losing money and we're not addressing it or the policies and procedure are not in place, then we

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MR. MEDVIN: Dr. Lynch-Walsh?

DR. LYNCH-WALSH: Just to remind everybody, so when I have facilities items there's a huge constraint. I believe it has been two years since the facilities audit manager retired. And correct me if I'm wrong, but I believe that position's still vacant?

MR. JABOUIN: Yes, I reported on that earlier. Thank you.

DR. LYNCH-WALSH: No, I understand that. Okay. So this can't go on. So whether there needs to be a job study analysis to up the pay or whatever the constraint is, I mean, people need to work at some point. So there has to -- I have a hard time believing that with all the recruiting that's being done that you are unable to hire somebody.

MS. SHAW: You're not. Not in government. I've been trying to hire a senior accountant now since February.

MR. JABOUIN: There are challenges for the government and other places, too, to be able to hire good qualified individuals on that end.

MS. STRAUSS: Well, then potentially outsource it. I mean --

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are no better off than we were last year or 2014 or 2017, just to use that as an example.

So -- so I want to be able to provide a list of audits that I would like to see outside of what's here or what I think are critical, but I also want to know that when we're coming to you, then you're able to get it done, whether it's through these six additional staff, and if you need more, the next time we meet we'll do a motion to add more staff but also with the outside resources without your staff having to say, I've had it, I'm going someplace, I'm going to West Palm Beach because they're not making their staff work 80 hours a week.

MR. JABOUIN: If I may through the Chair?
MS. FERTIG: Just before you get to that.
You know, I think where she started was if she sent you an email with five things, Ms. Strauss sent you five, on June 30th you're going to have all of those. You can send us a summary email sometime in July saying, here were the 25 things that were brought up, please be ready to, you know, rank these when we see you on August 4th.

MR. JABOUIN: Yes, yes, I can summarize it. That makes sense.

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MR. JABOUIN: Ms. Strauss, we do outsource the work. I also wanted to mention that we can't just give the work to some of these individuals to do because they'll get lost in the school district. So we have to, you know, take them to the different areas that they need to do their audits. So otherwise the cost would be astronomical.

So, for example, when we did the outsource of the internal funds audits, we got 33 of them done at about \$175,000. That was highly inefficient. And so that's because some of them get lost and they don't know how to pull the reports from SAP.

I'm sorry, Mr. Medvin, go ahead. We're out of time.

MS. FERTIG: Mr. Medvin, I would just like to thank you for an excellent meeting and move to adjourn.

MS. SHAW: Second, Phyllis.
MS. STRAUSS: Third, fourth, fifth.
DR. LYNCH-WALSH: All in favor?
COMMITTEE MEMBERS: Aye.
(Meeting was concluded at 2:10 p.m.)

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